

PRIMARY EVIDENCE

Must include at least **ONE** from this list.

Individual tax returns

The individual income tax return will usually show all four requirements needed to support the request.

Note: *Notice of Assessments and company tax returns are NOT acceptable.*

Letter of offer of employment (further evidence is required to show the end date) **or service reference by the employer concerned.**

Apprenticeship papers

This only supports the period of the apprenticeship. Must show start and end date (expected end date **not** acceptable). TAFE Certificates or Transcripts are **not** acceptable.

Payslips

First and last pay slip of each financial year for the requested period.

Contract of employment

Worker must provide secondary proof of the contract being fulfilled to cover the requirements of being engaged in the work, such as bank statements. Worker will also need to provide evidence if/when contract was ended.

SECONDARY EVIDENCE

Include any from this list to ensure **ALL** four requirements are provided.

Income statement from myGov

Centrelink employment separation certificate

Workers compensation documents

Can be used if employer failed to lodge this with the Corporation.

Bank statements with entries of pay

Must show employer name on each entry.

Statutory Declarations

Statutory Declarations made under the Oaths Act 1900 may be used as secondary evidence only.