

**CONTRACT CLEANING INDUSTRY
APPLICATION FOR DAYS SERVICE -
AS A RESULT OF A DECLARED EMERGENCY IN NSW**

TO QUALIFY FOR VOLUNTARY CLEANING WORK SERVICE CREDITS

You must have temporarily stopped being employed as a cleaner in the NSW contract cleaning industry.

NOTE: Additional days can be credited on your record for performing voluntary cleaning work in the event of a Declared Emergency in NSW, up to a maximum period of 3 months.

PART 1 - PERSONAL DETAILS

Worker Registration Number

W											
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Date of Birth

D			M			Y				
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Given Name/s

Family Name

Number and Street or PO Box

Suburb/Town

State

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Postcode

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Phone

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Mobile

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Email

PART 2 - FOR EMPLOYEES - Please provide your last employer details

Company/Business Name

Contact Person

Position

Number and Street or PO Box

Suburb/Town

State

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Postcode

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Phone

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Mobile

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PART 3 - FOR CONTRACTORS

Period performed voluntary cleaning work: From

D		
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M		
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Y				
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 To

D		
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M		
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Y				
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INTERPRETER SERVICES

If you need an interpreter, call **TIS National** on **13 14 50** and ask them to call **Long Service Corporation** on **13 14 41** or for more information visit www.tisnational.gov.au



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PART 4 - SUPPORTING INFORMATION ON VOLUNTARY CLEANING WORK *Tick the appropriate box*

I have attached proof that I performed voluntary cleaning work as a result of a Declared Emergency in NSW and the total amount of time involved.
Important: Without supporting documentation your application may be dismissed.

OR

The emergency organisation or agency I performed volunteer cleaning, has completed the declaration below.

DECLARATION - FOR EMERGENCY ORGANISATION OR AGENCY USE ONLY

NOTE: All information in this section MUST ONLY be completed by an authorised person of the emergency organisation or agency or the application will not be accepted by the Corporation. Any alterations made to the information in this section must be signed by the authorised person of the emergency organisation or agency.

Name of Emergency Organisation or Agency Phone

Number and Street or PO Box

Suburb/Town State Postcode

Name of Worker

I certify that undertook volunteer emergency cleaning work

from / / to / / for / /

during a declared emergency in

Name of Authorised Person Position

Signature of Authorised Person Date

PART 5 - YOUR DECLARATION

I declare that the information I have given in this declaration is true and correct. By completing this form I am declaring that I performed voluntary cleaning work in the event of a Declared Emergency in NSW. I make this declaration with the knowledge that a false or misleading statement may result in penalty of up to \$5,500 under the provisions of Section 101(a) of the *Contract Cleaning Industry (Portable Long Service Leave Scheme) Act 2010*:

Name Signature Date / /

RETURN

Please complete and return to:

Scan and email to info@longservice.nsw.gov.au **or** **Post** to Locked Bag 3000, Central Coast MC, NSW 2252

FAQ'S

SERVICE CREDITS

Additional days can be credited on your record for performing voluntary cleaning work in the event of a Declared Emergency in NSW, up to a maximum period of 3 months.

WHAT HAPPENS AFTER THE CORPORATION RECEIVES YOUR APPLICATION?

When your application and all the supporting documents are received, your application will be considered and you will be advised of the outcome. If your application is approved, you will also be advised of the number of days added to your record.