

The Hon. John Della Bosca MLC
Minister for Commerce
Minister for Finance
Minister for Industrial Relations
Minister for Ageing
Minister for Disability Services
Vice President of the Executive Council
Parliament House
Macquarie Street
SYDNEY 2000

Dear Minister

I have pleasure in submitting the twenty fourth Annual Report of the Building and Construction Industry Long Service Payments Corporation for presentation in Parliament.

The report for the year ended 30 June 2006 has been prepared in accordance with the provisions of the Public Finance and Audit Act 1983, the Annual Reports (Statutory Bodies) Act 1984 and the associated regulations.

Yours sincerely

Jon Blackwell
Chief Executive Officer

27 October 2006

ISSN 1320-9515



ANNUAL REPORT 2005- 2006

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DIRECTOR'S REPORT

The Corporation continues to provide important benefits to the building and construction industry through the long service scheme. Record numbers of workers have received payments in the year and substantial numbers have entitlements in the scheme that can be claimed in the future.

Notwithstanding, customer service standards have been maintained and new market research and surveys confirm satisfaction with services. Scheme administration costs were favourable compared to those of other interstate schemes and very favourable compared to superannuation schemes.

Most importantly, building and construction workers across the whole of Australia can now benefit from industry long service schemes that operate in all states and territories as well as reciprocal arrangements that now operate nationwide following a scheme being introduced in the Northern Territory.

After consideration of extensive actuarial investigations and advice, and following consultation with the Industry Committee, it was necessary to increase the long service levy rate from January 2006. The increase was the first since 1997 as accumulated scheme funds that had existed enabled a lower rate to be maintained.

Strong investment earnings in the year improved the financial position of the scheme but an accumulated loss still existed at year-end but should be eliminated in coming years. However, the impact of volatility of investment earnings particularly in recent years continues to be a concern.

Financial reporting now fully reflects the adoption of international accounting standards.

The Corporation continues to progress amendments of the scheme with the support of the Industry Committee. Industry and community consultation occurred in relation to remaking of the scheme regulations.

Major work has continued in relation to the redevelopment of the worker registry system. Full implementation will occur in January 2007. The new system will be a major benefit to the operation of the scheme and will offer new and improved service to the industry.

Again, the Corporation thanks the various partner organisations, industry organisations, the Industry Committee and Corporation staff for their continued valuable efforts and support.

Keith Napper
Director

CHARTER

The Corporation was established in 1982 and administers the Building and Construction Industry Long Service Payments Act 1986 which provides a portable long service payments scheme to building and construction workers in NSW.

ACCESS

Head Office: Ground Floor, Corner Donnison and Baker Streets
GOSFORD NSW 2250

Branch Office: Level 1, 10-12 Railway Street
LIDCOMBE NSW 2141

Mail: Locked Bag 3000
CENTRAL COAST MC NSW 2252

Telephone: 13 14 41 (local call rates)
For calls from mobile phones the usual plan rates apply

Fax: (02) 9287 5685

Internet
Address: <http://www.lspc.nsw.gov.au>

E-mail: info@lspc.nsw.gov.au

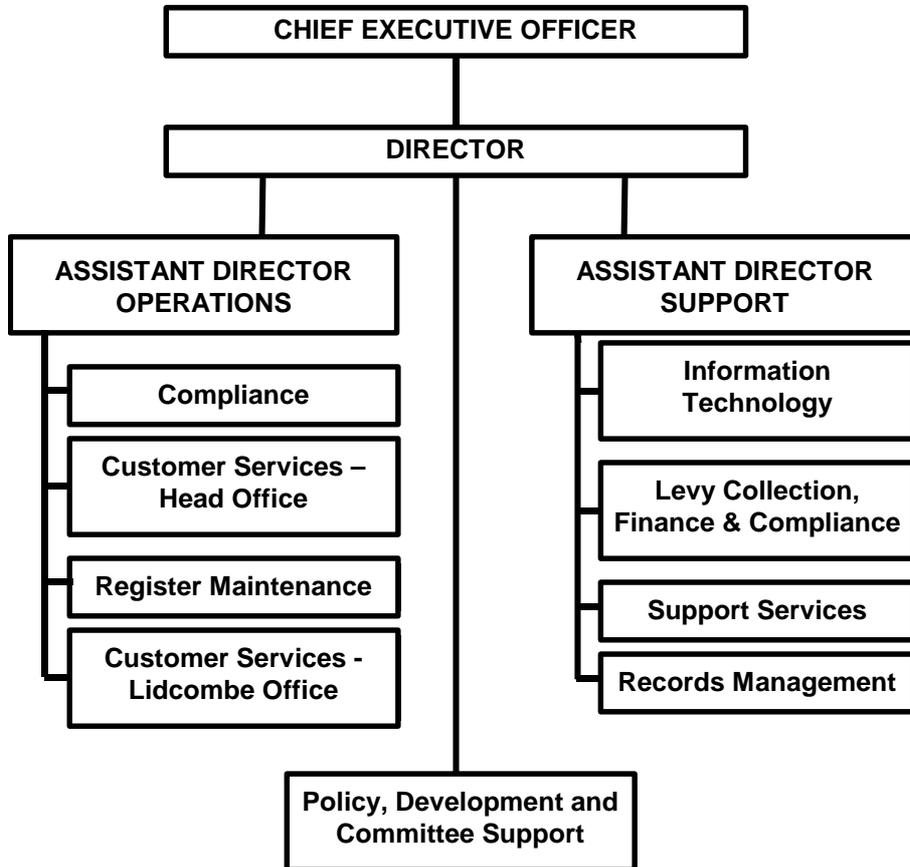
Hours: 8.30 am to 5.00 pm Monday to Friday

ROLE OF THE CORPORATION

The Building and Construction Industry Long Service Payments Act 1974 commenced on 1 February 1975 and established a portable long service payments scheme for building and construction workers in New South Wales. Prior to 31 July 1982 the scheme was a division within the former Builders Licensing Board (now part of the Office of Fair Trading). On 1 August 1982 the Building and Construction Industry Long Service Payments Amendment Act 1982 established the Corporation with all the assets and liabilities of the scheme.

Before July 1986 the scheme was funded by a charge on employers. From July 1986, the Building and Construction Industry Long Service Payments Act 1986 provided that the funding would come from a levy on building and construction work. The levy is currently 0.35% on building and construction work costing \$25,000 or more with most local councils acting as agents to collect the levy for the Corporation. The Corporation provides a service to some 251,000 registered active workers and more than 32,500 registered employers in building and construction work in NSW. Its role includes the keeping of records of service of workers, the provision of long service benefits to workers and employers and the collection of levies on building work.

ORGANISATION STRUCTURE



PRINCIPAL OFFICERS

Mr Jon Blackwell BA, MA
Chief Executive Officer

Mr Keith Napper BCom, CA
Director

Mr Brent Weiley
Assistant Director - Operations

Mr Robert Armstrong BSc
Assistant Director – Support

CORPORATE PLAN 2005-2008

OUR MISSION AND PURPOSE

DELIVER INDUSTRY-BASED WORKER BENEFITS

OUR VISION

A COST EFFECTIVE AND QUALITY SERVICE PROVIDER

OUR VALUES

Be Professional
Show Respect
Earn Trust
Be Honest
Be Fair

OUR OBJECTIVES AND OUR STRATEGIES

OBJECTIVE 1: Intended beneficiaries of the scheme receive their entitlements.

Strategy Maintain information services and marketing activities that provide accurate and consistent information.

OBJECTIVE 2: Rights are observed and obligations are enforced.

Strategy Undertake activities that ensure compliance with obligations.

OBJECTIVE 3: Scheme viability is maintained.

Strategies Maintain effective business systems and practices.
Maintain effective staff management.

OBJECTIVE 4: Corporate governance standards are maintained.

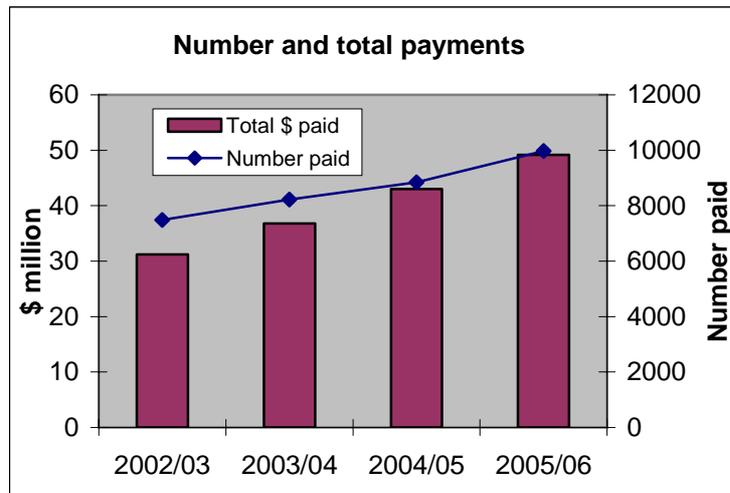
Strategy Ensure appropriate governance standards are in place.

MANAGEMENT ACHIEVEMENTS AND PERFORMANCE

Intended beneficiaries of the scheme receive their entitlements

Scheme payments

- During the year 9,976 long service payments were made totalling \$49.2 million, both of which were record figures. The Corporation's total numbers of payments since 2002-03 has grown by 7 percent annually while total value of payments over the same period has grown by 12 percent annually reflecting in part payments based on registered negotiated agreements which were introduced as a basis of payment in 1998-99.



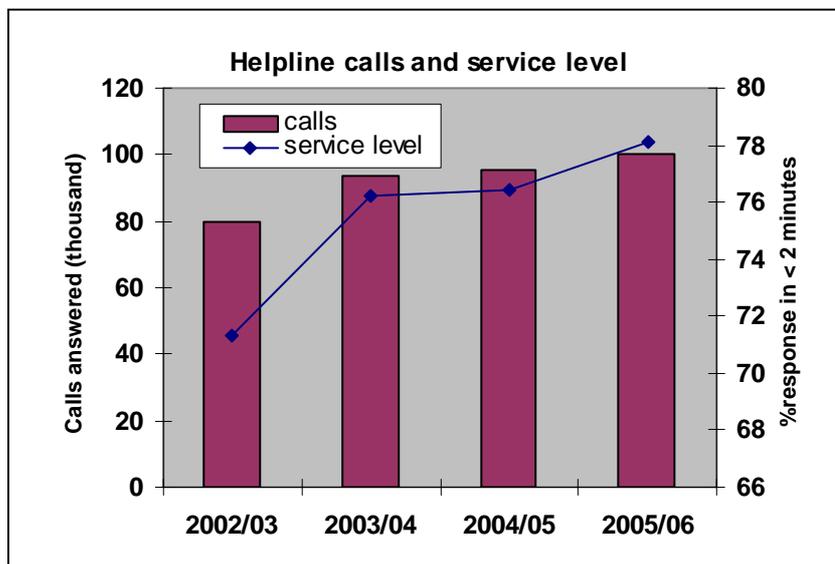
Marketing activities

- Continued ongoing survey to monitor feedback from employers on the quality and effectiveness of audit and advisory visits by Inspectors. Results continue to show positive impact both in assisting employers to meet their obligations and providing a professional service.
- Survey of workers making claims and contacting the Corporation's telephone Helpline to determine satisfaction with information and to identify improvements. Comments were positive with Corporation moving to improve information provision upon first contact.
- Industry awareness programs have continued with:
 - Advertisements in the Daily Telegraph and 14 community language newspapers to improve worker awareness of their annual statement of recorded service and how to notify missing service.
 - Joint initiatives with unions to notify workers of annual statement of recorded service and improve awareness.
 - Targeted literature and information sessions for apprentices at TAFE colleges that resulted in registration of approximately 1 in 5 apprentices who were not registered.
 - Development of an improved employers' guide to the scheme and compliance.
 - Sponsorship of apprenticeship awards.

- Initiatives were taken to encourage workers to check their annual statements and advise the Corporation of any missing or incorrect information. New actions included producing a worksite poster and obtaining the assistance of Unions in distributing the posters to sites.
- Pilot programs with the Master Plumbers Association and Housing Industry Association Southern Region have also been initiated. Activities included the introduction of new information material for employers and workers and improving awareness of the scheme and support by the staff of those organisations

Information service delivery

- The Corporation's 13 14 41 Helpline remains the main channel for client contact.
- Customer Service Officers answered over 100,000 telephone Helpline enquiries, which was a record number.
- Helpline calls answered within two minutes achieved the highest ever annual average of 78%.



- Unique visits to the Corporation's website have increased by 70% in 2005-06 to almost 44,000 compared to the previous year. This follows a threefold increase from 2002-03 to approximately 26,000 in 2004-05.
- Electronic lodgement of worker service advices by employers has continued to increase following introduction of an electronic system incorporating controls to facilitate detection of inconsistencies and errors in data prior to submission to the Corporation. Electronic lodgements in 2005-06 were 37% higher than for the previous year.

Accuracy and consistency of Scheme information services

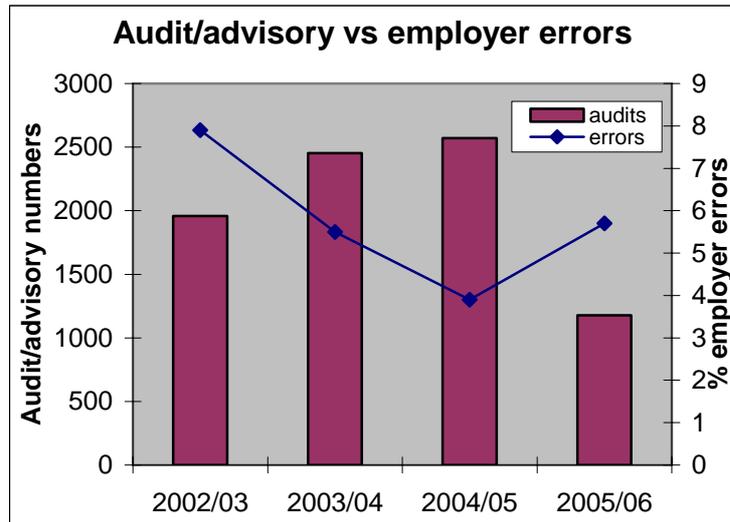
- Final year marketing students from University of Technology Sydney undertook market research on customer satisfaction levels of the Helpline. Overall no problems requiring rectification were identified. 86% of customers only required one call to have questions fully answered and overall there was an 87% satisfaction rating. The research also developed a number of customer service benchmarks against which customer service satisfaction levels can be measured. The Corporation is now considering areas of further research by students in 2007.
- A survey of workers who have been paid long service payments indicated they were satisfied with the time taken to receive their long service payment, the information material sent with the long service payment application form was helpful and, when it

was necessary to contact the Corporation, they were extremely satisfied with the service received.

- The major worker registry system redevelopment and related systems have been undergoing extensive user testing. This included testing of the conversion of all information from the present system to the new system. Introduction of the system will occur during January 2007. The Corporation is undertaking further enhancements and improvements to the system that have been identified by the user testing.
- Imaging of documents and Optical Character Recognition to capture service data from hardcopy documents has been fully implemented.

Rights are observed and obligations are enforced

- Audits of employers are undertaken across the state, with 42 percent of the audits occurring in rural and regional NSW this year. Numbers of audit advisory and site visits were lower due to a diversion of resources into user acceptance testing of the worker registry system in development.
- The number of errors detected during audits has been steadily falling in recent years. There was an error rate averaging about 5% over the last two years. Risk based targeting was expanded to better identify employers who may not be fully compliant.



Scheme viability is maintained

- Annual actuarial reviews of the scheme have been initiated to determine the sufficiency of funds and adequacy of the levy rate. Following recommendations of the actuary and subsequent consideration of the actuary's findings the Industry Committee recommended the levy rate be increased. Accordingly, the levy rate was increased to 0.35% of the value of building and construction work costing \$25,000 or more from 1 January 2006.
- Investment income of some \$70.6 million for the year is nearly two and half times the budget for 2005-06. The annual return for the 2005-06 financial year was 16.87% and returns for the last three years have all been double digit returns and well in excess of budget figures. Investment performance for the year ended June 2006 exceeded the benchmark for most periods reported ie monthly, 6 monthly, and 1, 3, and 5 year periods.
- Scheme liability expense is \$34.4 million resulting in an accumulated loss at June 2006 of \$16.3 million, which is a reduction of about \$28.7 million from June 2005 on the basis of new International Accounting Standards now being used for financial reporting.

- An extensive internal audit program has been maintained based on risk assessments with no significant adverse findings.
- Computer infrastructure support, human resource management and legal services have continued to be outsourced and have been closely monitored. A major initiative has been the refining of disaster recovery processes.
- A number of staff undertook formal Train the Trainer Certificate III courses in preparation for training staff in procedures and use of the new worker registry system.
- Regular staff meetings have occurred to ensure all staff are aware of organisational performance and emerging issues as well as an understanding of the progress and implications of the redeveloped worker registry system.
- Staff have attended courses specific to their own development needs. A number of staff have been given study leave to undertake external studies.

Corporate Governance standards are maintained

- The Corporation operates with a rolling four-year Corporate Plan underpinned by business and marketing plans. Executive management regularly reviews performance against these plans and current and emerging needs of stakeholders.
- The Corporation has appointed the Internal Audit Bureau as its internal auditor and maintains a three-year audit plan, which is reviewed annually. The audit approach has a strategic and risk focus, and provides a continuous audit presence in core business areas of worker registry and worker service database, levy revenue collection and long service payments to registered workers. Effective management controls were found to be in place in all areas and there have been no adverse findings from the audit program.
- Appeals in relation to decisions of the Corporation are made to an independent Industry Committee. The Committee also acts as a Customer Council to the Corporation and provides advice on issues such as levy rates and scheme legislative provisions.

CORPORATE PRIORITIES FOR 2006-07

Complete the development and successful implementation of the Worker Registry and related systems.

Develop a new business continuity plan.

Progress the approval of scheme administrative change proposals.

Develop and implement initiatives to improve staff management and performance.

MAJOR OPERATIONAL PERFORMANCE STATISTICS

Activity and /or administrative function	2002-03	2003-04	2004-05	2005-06
Long service payments made to workers	7,487	8,224	8,850	9,976
Value of long service payments made	\$31.3M	\$36.5M	\$42.5M	\$49.2M
Cumulative number of payments since scheme began	97,461	105,685	114,535	124,511
Cumulative value of payments made since scheme began	\$312.8M	\$349.3M	\$392.3M	\$441.5M
Number of payments in conjunction with interstate schemes	320	343	377	446
New worker registrations approved	23,053	29,688	29,678	26,036
Number of workers excluding those identified for cancellation	235,760	246,108	230,977	234,504
Workers identified for cancellation (see note 1)	86,484	102,198	115,458	131,936
New employer registrations approved	2,965	3,351	3,458	2,868
Total number of registered employers	29,540	30,452	31,685	32,532
Employee Certificates of Service received	128,165	144,008	156,537	159,336
Self Employed Worker Certificates of Service received	34,252	37,438	38,171	37,361
Annual Statements of Recorded Service (SRS) issued	225,339	241,146	260,491	279,780
Requests to review service recorded in SRS	1,969	3,517	3,010	3,384
Employer advisory and audit visits made	1,958	2,453	2,570	1,177
TAFE talks to second year apprentices	261	718	211	312
Telephone 'Helpline' inquiries answered	80,034	93,812	95,165	100,234
Written inquiries	7,909	7,279	7,918	7,805
Counter inquiries	2,178	2,105	1,768	1,595
Levy exemptions approved	1,135	1,109	997	850
Levy refunds approved	1,597	1,852	1,740	1,684
Levy payment by instalments approved	16	9	12	18
Internet site usage (unique visitors)	7,896	18,113	25,849	43,648
Total funds invested	\$356.0M	\$403.1M	\$432.9M	\$490.5M
Scheme liabilities (see note2)	\$363.2M	\$393.6M	\$463.6M	\$513.3M
Investment income	(\$6.5M)	\$53.9M	\$47.3M	\$70.6M
Long service levy income (see note 3)	\$33.7M	\$38.0M	\$34.8M	\$47.4M
Net administration costs	\$9.9M	\$8.1M	\$9.5M	\$6.25M

Note

- (1) The numbers of workers identified for cancellation are cumulative since the last cancellation in 1994.
- (2) On 1 July 2005, there was a change in valuation of scheme liability to reflect Australian equivalent to International Financial Reporting Standards
- (3) On 1 January 2006, the Levy Rate changed from 0.2% to 0.35%

FINANCIAL PERFORMANCE - SUMMARY

Revenues and Expenses

During the 2005-06 financial year, revenue from all sources amounted to \$118.1m and expenditure amounted to \$89.4m, resulting in an operating surplus of \$28.7m. The budget for the year was an operating deficit of \$24.7m meaning a turnaround of \$53.4m. This improvement is mainly a result of the following net outcomes:

- Investments provided a gain of \$70.6m compared to a budgeted gain of \$29.0m, an increase of \$41.6m for the year.
- The long service levy was higher than anticipated due to the change in levy rate from 1 January. The Corporation received \$47.4m in levies compared to a budget of \$37.3m.

Financial Position

- The principal assets continue to be long-term investments of \$485.4m and the principal liabilities are the estimates for the Provision of Scheme Liabilities that total \$513.3m as assessed by actuarial consultants.
- Accumulated losses decreased by \$28.7m from an accumulated loss of \$45.0m at 30 June 2005 to an accumulated loss of \$16.3m as at 30 June 2006.

Capital Expenses

The Corporation's capital budget of \$1.0m was for the redesign and enhancement of the Corporation's computerised worker registry system, and other minor office equipment, computer equipment and motor vehicle purchases. The Corporation incurred expenditure on the following capital items during the financial year.

	Budget \$'000	Actual \$'000
Redevelopment of computerised worker registry system	\$700	\$1,740
Annual Provisions	\$300	\$112
Total capital expenses	\$1,000	\$1,852

The majority of costs associated with the redevelopment of the Corporation's worker registry system were provided for in 2004/2005 but the expenditure was delayed until this financial year where the costs for both years have now been incurred.

Actuarial Review

As provided by Section 14 of the Building and Construction Industry Long Service Payments Act 1986, a full actuarial investigation was undertaken as at 30 June 2005 to determine the sufficiency of the fund and the adequacy of the long service levy.

An actuarial update of the position was undertaken as at 30 June 2006 for inclusion in the financial statements. Total liabilities under international accounting standards were estimated at \$513.3 million.

Accounts Payable Performance

Age analysis at end of each quarter

PAYMENT	September 2005 Qtr	December 2005 Qtr	March 2006 Qtr	June 2006 Qtr
Current	\$338,607	\$203,125	\$55,222	\$284,705
Less than 30 days overdue	\$0	\$0	\$0	\$0
More than 30 days overdue	\$0	\$0	\$0	\$0
Total Accounts Payable	\$338,607	\$203,125	\$55,222	\$284,707

Accounts Paid on time in each quarter

	September 2005 Qtr	December 2005 Qtr	March 2006 Qtr	June 2006 Qtr
Target % paid on time	95%	95%	95%	95%
Actual % paid on time	95%	96%	94%	96%
Total dollar amounts paid on time	\$1,701,444	\$1,342,645	\$1,102,709	\$1,801,609
Total dollar amounts paid	\$1,765,507	\$1,456,909	\$1,122,448	\$1,848,416
Total accounts paid on time	414	318	245	347
Total accounts paid	437	330	261	363

There have been no delays in account payments that have led to the payment of interest.

Investments

The Corporation invested its funds in the 'Long Term Growth' and 'Cash' Hour-Glass Investment Facility Trusts administered by NSW Treasury Corporation (TCorp) utilising external managers under contract to TCorp.

The following table shows the movement in funds within the facilities and indicates the rate of return compared with the benchmark return.

Fund Categories	Balance on hand As at		Corporation Investment Performance		Benchmark Performance
	30.6.05	30.6.06	Income	Return	Return
	\$'000	\$'000	\$'000	%	%
Long Term Growth	430,921	485,405	70,484	16.87	15.88
Cash	2,028	5,059	81	5.19	5.76
TOTAL	432,949	490,464	70,565	n/a	n/a

BUDGET FORECAST AND RESULTS

	BUDGET 2005-2006 \$'000	ACTUAL 2005-2006 \$'000	BUDGET 2006-2007 \$'000
REVENUES			
Investment Income	28,900	70,565	32,800
Levy Income	37,300	47,392	69,000
Other Income	100	127	65
TOTAL REVENUES	66,300	118,084	101,865
OPERATING EXPENSES			
Long Service Payments	42,800	48,685	50,200
Long Service Payments Liability Expense	37,700	34,446	39,200
TOTAL OPERATING EXPENSES	80,500	83,131	89,400
OPERATING SURPLUS/(DEFICIT)	(14,200)	34,953	12,465
ADMINISTRATIVE EXPENSES			
Personnel Services			
Salaries inc Recreation Leave	4,370	3,745	4,207
Long Service Leave	240	63	195
Superannuation	596	(1,922)	620
Payroll and Fringe Benefits Tax	244	244	251
Other Salary Related Expenses	164	15	162
	5,614	2,145	5,435
Operations			
Depreciation/Amortisation	365	345	655
Printing	250	157	225
External Audit Fees	60	58	60
Contractors	730	459	385
Long Service Levy Commissions	912	763	900
General Expenses	790	827	842
	3,107	2,609	3,067
Occupancy			
Rental	385	383	395
Associated Occupancy Expenses	298	244	288
	683	627	683
Computing			
Computer Operations/Maintenance	723	647	615
Development of Systems	95	79	250
	818	726	865
Marketing			
Marketing Program Expenses	195	77	150
Travel			
Travel Expenses	94	65	78
TOTAL ADMINISTRATIVE EXPENSES	10,511	6,249	10,278
DEFICIT FOR YEAR	(24,711)	28,704	2,187

NOTE: These budget figures have not been audited



GPO BOX 12
Sydney NSW 2001

INDEPENDENT AUDIT REPORT

Building and Construction Industry Long Service Payments Corporation

To Members of the New South Wales Parliament

Audit Opinion

In my opinion, the financial report of the Building and Construction Industry Long Service Payments Corporation (the Corporation):

- presents fairly the Corporation's financial position as at 30 June 2006 and its performance for the year ended on that date, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia, and
- complies with section 41B of the *Public Finance and Audit Act 1983* (the Act) and the *Public Finance and Audit Regulation 2005*.

My opinion should be read in conjunction with the rest of this report.

Scope

The Financial Report and Chief Executive Officer's Responsibility

The financial report comprises the balance sheet, income statement, statement of changes in equity, cash flow statement and accompanying notes to the financial statements for the Corporation, for the year ended 30 June 2006.

The Chief Executive Officer of the WorkCover Authority is responsible for the preparation and true and fair presentation of the financial report in accordance with the Act. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit Approach

I conducted an independent audit in order to express an opinion on the financial report. My audit provides *reasonable assurance* to Members of the New South Wales Parliament that the financial report is free of *material* misstatement.

My audit accorded with Australian Auditing Standards and statutory requirements, and I:

- assessed the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Chief Executive Officer in preparing the financial report, and
- examined a sample of evidence that supports the amounts and disclosures in the financial report.

An audit does *not* guarantee that every amount and disclosure in the financial report is error free. The terms 'reasonable assurance' and 'material' recognise that an audit does not examine all evidence and transactions. However, the audit procedures used should identify errors or omissions significant enough to adversely affect decisions made by users of the financial report or indicate that the Chief Executive Officer had not fulfilled his reporting obligations.

My opinion does *not* provide assurance:

- about the future viability of the Corporation,
- that it has carried out its activities effectively, efficiently and economically, or
- about the effectiveness of its internal controls.

Audit Independence

The Audit Office complies with all applicable independence requirements of Australian professional ethical pronouncements. The Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of public sector agencies but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office are not compromised in their role by the possibility of losing clients or income.



G J Gibson, FCPA
Assistant Auditor-General

SYDNEY
17 October 2006

**BUILDING AND CONSTRUCTION INDUSTRY
LONG SERVICE PAYMENTS CORPORATION**

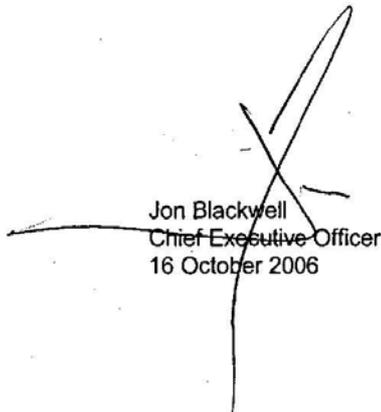
FINANCIAL STATEMENTS

Pursuant to Section 41C (1B) and (1C) of the Public Finance and Audit Act 1983 we state that:

1. In our opinion the accompanying financial statements exhibit a true and fair view of the financial position of the Building and Construction Industry Long Service Payments Corporation as at 30 June 2006 and transactions for the year then ended;
2. The financial statements have been prepared in accordance with the provisions of the Public Finance and Audit Act 1983 and Regulation, Australian Accounting Standards, Consensus Views of the Urgent Issues Group, other mandatory professional reporting requirements and the Treasurer's Directions; and
3. We are not aware of any circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.



Keith Napper
Director
16 October 2006



Jon Blackwell
Chief Executive Officer
16 October 2006

**BUILDING AND CONSTRUCTION INDUSTRY
LONG SERVICE PAYMENTS CORPORATION**

**BALANCE SHEET
AS AT 30 JUNE 2006**

	Note	2006 \$'000	2005 \$'000
CURRENT ASSETS			
Cash and cash equivalents	2	6,952	3,921
Receivables	3	4,489	2,201
TOTAL CURRENT ASSETS		11,441	6,122
NON-CURRENT ASSETS			
Financial assets at fair value	4	485,405	430,921
Property, plant and equipment	5	880	1,146
Intangible assets	6	1,861	160
TOTAL NON-CURRENT ASSETS		488,146	432,227
TOTAL ASSETS		499,587	438,349
CURRENT LIABILITIES			
Payables	7	274	611
Provision for scheme liabilities	8(a)	50,200	43,500
Other payables	9	2,269	3,844
TOTAL CURRENT LIABILITIES		52,743	47,955
NON-CURRENT LIABILITIES			
Provision for scheme liabilities	8(b)	463,093	435,347
TOTAL NON-CURRENT LIABILITIES		463,093	435,347
TOTAL LIABILITIES		515,836	483,302
NET (LIABILITIES)		(16,249)	(44,953)
EQUITY			
(Accumulated loss)		(16,249)	(44,953)
TOTAL EQUITY	10	(16,249)	(44,953)

The accompanying notes form an integral part of these financial statements.

**BUILDING AND CONSTRUCTION INDUSTRY
LONG SERVICE PAYMENTS CORPORATION**

**INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$'000	2005 \$'000
REVENUE			
Investment income	11	70,565	47,297
Long service levy	12	47,392	34,790
Other revenue	13	127	50
TOTAL REVENUE		118,084	82,137
EXPENDITURE			
Long service expense	14	58,710	96,973
Operating expenses			
Personnel services expenses	15	2,145	5,099
Other operating expenses	16	3,759	4,622
Depreciation and amortisation	5 and 6	345	302
Finance costs	17	24,421	23,532
TOTAL EXPENDITURE		89,380	130,528
SURPLUS / (DEFICIT) FOR YEAR		28,704	(48,391)

The accompanying notes form an integral part of these financial statements.

**BUILDING AND CONSTRUCTION INDUSTRY
LONG SERVICE PAYMENTS CORPORATION**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$'000	2005 \$'000
Adoption of AASB 139 – change to bid price for valuing financial assets	22	516	-
TOTAL INCOME AND EXPENSE RECOGNISED DIRECTLY IN EQUITY		-	-
Surplus/(deficit) for the year		28,704	(48,391)
TOTAL INCOME AND EXPENSE RECOGNISED FOR THE YEAR		28,704	(48,391)

The accompanying notes form an integral part of these financial statements.

**BUILDING AND CONSTRUCTION INDUSTRY
LONG SERVICE PAYMENTS CORPORATION**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$'000	2005 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Long service levy received		46,066	35,729
Interest received		175	144
Other		640	515
Total Receipts		46,881	36,388
Payments			
Long service payments		(48,823)	(42,585)
Payments to suppliers		(9,262)	(9,374)
Total Payments		(58,085)	(51,959)
NET CASH USED IN OPERATING ACTIVITIES	18	(11,204)	(15,571)
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of investments		16,000	16,000
Proceeds from disposal of plant and equipment		87	33
Purchase of plant and equipment		(112)	(296)
Purchase of intangibles		(1,740)	(121)
NET CASH FROM INVESTING ACTIVITIES		14,235	15,616
NET INCREASE IN CASH HELD		3,031	45
OPENING CASH AND CASH EQUIVALENTS		3,921	3,876
CLOSING CASH AND CASH EQUIVALENTS	2	6,952	3,921

The accompanying notes form an integral part of these financial statements.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

1 STATEMENT OF ACCOUNTING POLICIES

(a) Reporting entity

The Building and Construction Industry Long Service Payments Corporation (Corporation) has its principal office at the corner of Donnison and Baker Streets, Gosford 2250. The Corporation was established in 1982 and administers the Building and Construction Industry Long Service Payments Act 1986 which provides a portable long service payments scheme to building and construction workers in NSW.

The Corporation is a not-for-profit entity (as profit is not its principal objective) and it has no cash generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

The financial report for the year ended 30 June 2006 has been authorised for issue by the Chief Executive Officer on 16 October 2006.

(b) Basis of preparation

The Corporation's financial report is a general-purpose financial report, which has been prepared in accordance with:

- applicable Australian Accounting Standards (which include Australian equivalents to International Financial Reporting Standards (AEIFRS));
- the requirements of the *Public Finance and Audit Act 1983* and Regulation;
- other authoritative pronouncements of the Australian Accounting Standards Board (AASB); and
- Urgent Issues Group (UIG) Consensus Views.

Property, plant and equipment, and other assets (or disposal groups) held for sale and financial assets at 'fair value through profit and loss' and available for sale are measured at fair value. Other financial report items are prepared in accordance with historical cost convention.

Judgements, key assumptions and estimations management has made are disclosed in the relevant notes to the financial report.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

(c) Statement of Compliance

The financial statements and notes comply with Australian Accounting Standards, which include AEIFRS.

This is the first financial report prepared on AEIFRS and comparatives for the year ended 30 June 2005 have been restated accordingly, except as stated below.

In accordance with *AASB 1 First-time Adoption of Australian Equivalents to International Financial Reporting Standards* and Treasury Mandates, the date of transition to *AASB 132 Financial Instruments: Disclosure and Presentation* and *AASB 139 Financial Instruments: Recognition and Measurement* has been deferred to 1 July 2005. However, the Corporation has presented comparative information based on AASB 139. Whilst this decision may not be in accordance with the Treasury Mandate, the Corporation believes the presentation is appropriate because the Corporation has always presented its financial report in a format consistent with AASB 139.

Reconciliations of AEIFRS equity and surplus or deficit for 30 June 2005 to the balances reported in the 30 June 2005 financial report are detailed in Note 22. This note also includes separate disclosure of the equity adjustments arising from the adoption of AASB 132 and AASB 139.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

(d) Revenue Recognition

Revenue is measured at the fair value of the consideration or contribution received or receivable. Additional comments regarding the accounting policies for the recognition of revenue are discussed below:

(i) Investment Income

TCorp administers the Corporation's investment funds through its Hour Glass Investment Facilities. Investment income comprises interest and changes in the unit value of the investments. Interest revenue is recognised using the effective interest method as set out in *AASB 139 Financial Instruments: Recognition and Measurement*.

(ii) Long Service Levy

The long service levy rate changed on 1 January 2006 to 0.35% (previously 0.2%) of the cost of building and construction work costing \$25,000 or more. The Corporation has arrangements with local government councils to act as agents for the collection of the long service levy in return for a commission. Long service levy income is recognised as it accrues.

(iii) Other Revenue

Other revenue consists of bank interest and other miscellaneous income that is recognised as it accrues.

(e) Insurance

The Corporation's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self insurance for Government agencies. The premium is determined by the Fund Manager based on past experience.

(f) Accounting for Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where:

- the amount of GST incurred by the Corporation as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense;
- receivables and payables are stated with the amount of GST included.

(g) Acquisition of Assets

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by the Corporation. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the requirements of other Australian Accounting Standards.

Fair value is the amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction.

(h) Capitalisation Thresholds

Property, plant and equipment and intangible assets costing \$5,000 and above individually (or forming of a network costing more than \$5,000) are capitalised.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

(i) Depreciation of Property, Plant and Equipment

Depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to the Corporation.

All material separately identifiable components of assets are depreciated over their shorter useful lives.

Motor vehicles, plant and equipment are depreciated over 5 years and computer equipment is depreciated over 3 years. The Corporation's leasehold improvements, when constructed, are considered to have a useful life equivalent to the un-expired period of the lease.

(j) Maintenance

Day-to-day servicing costs or maintenance are charged as expenses as incurred, except where they relate to the replacement of a part or component of an asset, in which case the costs are capitalised and depreciated.

(k) Leases

The Corporation is not a party to any finance lease. Existing operating leases relate to leasing premises at the corner of Donnison and Baker Streets, Gosford and 12 Railway Street, Lidcombe.

Operating lease payments are charged to the Income Statement in the periods in which they are incurred.

(l) Intangible Assets

The Corporation recognises intangible assets only if it is probable that future economic benefits will flow to the Corporation and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost.

The useful lives of intangible assets are assessed to be finite. Intangible assets are subsequently measured at fair value only if there is an active market. As there is no active market for the Corporation's intangible assets, the assets are carried at cost less any accumulated amortisation.

The Corporation's intangible assets are amortised using the straight-line method over a period of 3 years. In general, intangible assets are tested for impairment where an indicator of impairment exists.

(m) Receivables – Year ended 30 June 2006 (refer Note 1(u) for 2004/05 policy)

Receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These financial assets are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method less an allowance for any impairment of receivables. Any changes are accounted for in the Income Statement when impaired, derecognised or through the amortisation process.

Short-term receivables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

(n) Investments

Investments are initially recognised at fair value plus transaction costs. Investments are subsequently designated "at fair value through profit and loss". Gains or losses on these assets are recognised in the Income Statement.

(o) Impairment of Financial Assets

All financial assets, except those measured at fair value through profit and loss, are subject to an annual review for impairment. An allowance for impairment is established when there is objective evidence that the Corporation will not be able to collect all amounts due.

(p) Other assets

Other assets are recognised on a cost basis.

(q) Payables – Year ended 30 June 2006 (refer Note 1(u) for 2004/05 policy)

These amounts represent liabilities for goods and services provided to the Corporation and other amounts, including accrued long service payments. Payables are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method. Short-term payables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

(r) Personnel Services

The Corporation receives personnel services from the Office of Workcover Authority to resource the Corporation. The Corporation recognises the relevant employee related expenses associated with this arrangement as follows:

(i) Salaries, wages, annual leave, sick leave and on costs

Liabilities for salaries, wages and annual leave are recognised and measured in respect of employees' services up to the reporting date at nominal amounts based on the amounts expected to be paid when the liabilities are settled.

Unused non-vesting sick leave does not give rise to a liability, as it is not considered probable that sick leave taken in the future will be greater than the entitlements accruing in the future.

The outstanding amounts of payroll tax, workers' compensation insurance premiums and fringe benefits tax, which are consequential to employment, are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised.

(ii) Long service leave

Long service leave is measured on a short hand basis. The short hand method is based on the remuneration rates at year-end for all employees with five or more years of service. It is considered that this measurement technique produces results not materially different from the estimate determined by the present value basis of measurement.

(iii) Superannuation

The Corporation accounts for the liability for superannuation and contributions to the SAS Trustee Corporation for the First State Superannuation (FSS), the State Superannuation Scheme (SSS), the State Authorities Superannuation Scheme (SASS) and the State Authorities Non-Contributory Scheme (SANCS). The Gross Superannuation liabilities for the defined benefit schemes were assessed by the

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

schemes actuary, Mercer at the end of the financial year. Economic assumptions are reported in the Office of Workcover financial report.

(s) Finance costs

AASB 137 Provisions, Contingent Liabilities and Contingent Assets provides that the increase in a provision resulting from the unwinding of the discount rate must be recognised as a borrowing cost.

(t) Comparative information

Comparative figures have been restated based on AEIFRS with the exception of financial instruments information, which has been prepared under the previous AGAAP Standard (AAS 33) as permitted by AASB 1.36A. The transition date to AEIFRS for financial instruments was 1 July 2005. The impact of adopting AASB 132 and 139 is discussed further in note 22(b).

(u) Financial instruments accounting policy for 2004/05 comparative period

Receivables

Receivables are recognised and carried at cost, based on the original invoice amount less a provision for any uncollectible debts. An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written off as incurred.

Payables

These amounts represent liabilities for goods and services provided to the Corporation and other amounts, including accrued long service payments and are carried at cost, based on the original invoice amount.

(v) Prior period correction regarding disclosure of personnel service expenses

It has been accepted in the past that the Corporation employed staff itself. In relation to 2005/06 it is now accepted that the Public Sector Employment and Management Act 2002 and the Public Sector Employment Legislation Amendment Act 2006 provide that staff were employees of the Workcover Authority until 17 March 2006 and from 17 March 2006 they became employees of the Office of Workcover Authority. Prior period amounts disclosed as employee related expenses and liabilities have now been reclassified as "Personnel Services" provided to the Corporation. This has no impact on the operating result or equity of the current and prior reporting periods.

(w) Going Concern

The going concern basis has been applied in the preparation of this financial report even though the Corporation has a negative equity position at 30 June 2006 due to significant increases in the actuarial valuation of scheme liabilities over previous financial years.

The Corporation has adopted the going concern basis because, over the foreseeable future, it has adequate resources to pay its liabilities as and when they become payable, and should circumstances require a reassessment of the long-term financial position, the Government has the ability to vary the levy rate, and therefore income streams.

In view of the above, the Corporation has reasonable grounds to believe that it will realise its assets and extinguish its liabilities in the normal course of business at amounts stated in the financial report.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

(x) New Australian Accounting Standards issued but not effective

The following Accounting Standards are being early adopted. Any initial impacts on the first time adoption are detailed in the Statement of Changes in Equity and note 22.

AASB Amendment	Affected Standards
2005-4	AASB 139: Financial Instruments: Recognition and Measurement. Issued June 2005.

In this reporting period, the following recent Australian Accounting Standards that are not yet effective were not used in preparing this report.

AASB Amendment	Affected Standards
2005-1	AASB 139: Financial Instruments: Recognition and Measurement. Issued May 2005.
2005-5	AASB 1 First-time adoption of AIFRS AASB 139: Financial Instruments: Recognition and Measurement. Issued June 2006.
2005-9	AASB 132: Financial Instruments: Presentation AASB 139: Financial Instruments: Recognition and Measurement. Issued September 2005.
2005-10	AASB 101 Presentation of Financial Statements. AASB 117 Leases. AASB 132: Financial Instruments: Presentation. AASB 139: Financial Instruments: Recognition and Measurement. Issued September 2005.
2005-11	AASB 101 Presentation of Financial Statements. AASB 132: Financial Instruments: Presentation. AASB 139: Financial Instruments: Recognition and Measurement. Issued September 2005.
AASB 7	AASB 7 Financial Instruments: Disclosures Issued August 2005.

All AASB amendments above are applicable for the year commencing 1 July 2006 with the exception of AASB 7 which is applicable for the year commencing 1 July 2007. No assessment has been made of the change in accounting policy in the year of change, or the financial impact of adoption of any of the amendments above.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

2 CASH AND CASH EQUIVALENTS

	2006	2005
	\$'000	\$'000
Cash at bank and on hand	1,893	1,893
TCorp Hour Glass cash facility	5,059	2,028
	6,952	3,921

For the purposes of the Cash Flow Statement, cash and cash equivalents include cash at bank, cash on hand and short term deposits including deposits in the TCorp Hour Glass cash facility.

Cash and cash equivalent assets recognised in the Balance Sheet are reconciled at the end of the financial year to the Cash Flow Statement as follows:

Cash and cash equivalents (per Balance Sheet)	6,952	3,921
Closing Cash and cash equivalents (per Cash Flow Statement)	6,952	3,921

3 RECEIVABLES

Long service levy	3,311	1,985
Interest	22	4
Other	189	156
Less: Allowance for impairment	-	-
Prepaid Superannuation	857	-
Prepayments	110	56
	4,489	2,201

4 FINANCIAL ASSETS AT FAIR VALUE

TCorp Hour Glass long term growth facility	485,405	430,921
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5 PROPERTY, PLANT AND EQUIPMENT

	Plant and equipment \$'000	Leasehold improvements \$'000	Computer equipment \$'000	Motor vehicles \$'000	Total \$'000
At 1 July 2005					
At Fair Value	528	885	392	181	1,986
Accumulated depreciation and impairment	284	359	147	50	840
Net Carrying Amount	244	526	245	131	1,146
At 30 June 2006					
At Fair Value	541	885	371	145	1,942
Accumulated depreciation and impairment	396	433	211	22	1,062
Net Carrying Amount	145	452	160	123	880

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below:

	Plant and equipment \$'000	Leasehold improvements \$'000	Computer equipment \$'000	Motor vehicles \$'000	Total \$'000
30 June 2006					
Net carrying amount at start of financial year	244	526	245	131	1,146
Additions	13	-	-	99	112
Disposals	-	-	(21)	(135)	(156)
Transfer/(adjustments for disposals)	-	-	21	63	84
Depreciation expense	(112)	(74)	(85)	(35)	(306)
Net carrying amount at end of financial year	145	452	160	123	880
At 1 July 2004					
At Fair Value	528	885	564	180	2,157
Accumulated depreciation and impairment	175	244	489	32	940
Net Carrying Amount	353	641	75	148	1,217
At 30 June 2005					
At Fair Value	528	885	392	181	1,986
Accumulated depreciation and impairment	284	359	147	50	840
Net Carrying Amount	244	526	245	131	1,146

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below:

30 June 2005					
Net carrying amount at start of financial year	353	641	13	148	1,155
Additions	-	-	250	46	296
Disposals	-	-	-	(45)	(45)
Transfer/(adjustments for disposals)	-	-	-	19	19
Depreciation expense	(109)	(115)	(18)	(37)	(279)
Net carrying amount at end of financial year	244	526	245	131	1,146

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

6 INTANGIBLE ASSETS

	Software \$'000
At 1 July 2005	
At Fair Value	196
Accumulated depreciation and impairment	36
Net Carrying Amount	<u>160</u>
At 30 June 2006	
At Fair Value	1,937
Accumulated depreciation and impairment	76
Net Carrying Amount	<u><u>1,861</u></u>

Reconciliation

A reconciliation of the carrying amount of each class of intangible asset at the beginning and end of the current reporting period is set out below:

30 June 2006		
Net carrying amount at start of financial year	160	
Additions	1,740	
Amortisation	(39)	
Net carrying amount at end of financial year	<u>1,861</u>	
At 1 July 2004		
At Fair Value	-	
Accumulated depreciation and impairment	-	
Net Carrying Amount	<u>-</u>	
At 30 June 2005		
At Fair Value	196	
Accumulated depreciation and impairment	36	
Net Carrying Amount	<u>160</u>	
30 June 2005		
Net carrying amount at start of financial year	62	
Additions	121	
Amortisation	(23)	
Net carrying amount at end of financial year	<u>160</u>	

7 PAYABLES

	2006 \$'000	2005 \$'000
Long service payments	33	130
Long service levy commissions	72	77
Administrative expenses	169	404
	<u>274</u>	<u>611</u>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

8 PROVISION FOR SCHEME LIABILITIES

	2006	2005
	\$'000	\$'000
(a) Current	50,200	43,500
(b) Non-Current	463,093	435,347
	513,293	478,847

Movement in Provision

Carrying amount at beginning of financial year	478,847	400,883
Additional provisions recognised	58,710	96,973
Claims paid	(48,685)	(42,541)
Unused amounts reversed	0	0
Unwinding of discount rate	24,421	23,532
Carrying amount at end of financial year	513,293	478,847

The Building and Construction Industry Long Service Payments Act, 1986, under Section 14 requires that an actuarial investigation be undertaken to determine the sufficiency of the Fund and the adequacy of the long service levy rate at intervals of not more than three years.

The last full actuarial investigation was undertaken as at 30 June 2005 by Professional Financial Solutions (PFS). PFS undertook a valuation update as at 30 June 2006 of scheme liabilities by examining the effects of changes to pay rates used to pay claims and the investment performance. These actuarial results are reflected in the figures above.

For the purpose of this valuation the following number of workers were valued:

	2006	2005
Inactive for 4 or more years	7,121	6,612
Inactive for 2-3 year	44,970	39,049
Active in last 2 years	164,050	160,497
Total number of workers considered	<u>216,141</u>	<u>206,158</u>

The major findings of the actuarial investigation indicate that the Corporation has sufficient funds to meet existing vested benefits.

	Note	2006	2005
		\$'000	\$'000
AEIFRS Valuation	(i)	513,293	478,847
Accrued Benefit Reserve	(ii)	503,871	463,556
Vested Benefits	(iii)	450,152	417,847

- (i) The AEIFRS Valuation is a calculation of benefits in accordance with *AASB 137 Provisions, Contingent Liabilities and Contingent Assets* that requires Scheme liabilities, taking into consideration an allowance for unreported service of active workers, to be discounted at a rate that reflects current market assessment of the time value of money and the risks specific to the liability, rather than the rate of return on the Scheme assets. The financial assumptions used in the actuarial valuation were: rate of increase in wages 4.5% and a government bond rate of 5.78%.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

- (ii) The Accrued Benefit Reserve is the calculation of scheme liabilities, taking into consideration an allowance for unreported service of active workers, discounted by the rate of return on the Scheme assets. The financial assumptions used in the actuarial valuation were: rate of increase in wages 4.5% and a rate of return on assets of 7.0%. This amount is used to determine the Corporation funding position.
- (iii) The Vested Benefit is the amount of benefits payable if service ceased on the valuation date. Workers qualify for a vested benefit if they have attained age 55 and have at least 55 days of accumulated service credits or if they are under 55 and have at least 1,100 days of accumulated service credits. This amount is used to determine the Corporation's solvency position.

9 OTHER PAYABLES

The Corporation receives personnel services from the Office of Workcover Authority to resource the Corporation. The Corporation recognises the relevant employee benefits associated with this arrangement as follows:

	2006	2005
	\$'000	\$'000
Recreation leave	339	341
Long service leave	1,713	1,792
Superannuation liabilities	-	1,623
Other Costs	217	88
Total Provision for personnel services	2,269	3,844

10 CHANGES IN EQUITY

(Accumulated loss)/Retained surplus at the beginning of the financial year	(44,953)	3,438
Surplus/(Deficit) for the year	28,704	(48,391)
(Accumulated loss) at the end of the financial year	(16,249)	(44,953)

11 INVESTMENT INCOME

TCorp Hour Glass cash facility	81	95
TCorp Hour Glass long term growth facility	70,484	47,202
	70,565	47,297

12 LONG SERVICE LEVY

Long service levy	48,245	35,477
Long service levy refunds	(853)	(687)
	47,392	34,790

13 OTHER REVENUE

Interest	112	43
Miscellaneous income	1	-
Gain on disposal	14	7
	127	50

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

	2006	2005
	\$'000	\$'000
14 LONG SERVICE LIABILITY EXPENSE		
Claims paid	48,685	42,541
Liability expense	10,025	54,432
	58,710	96,973
15 PERSONNEL SERVICES EXPENSES		
The Corporation receives personnel services from the Office of Workcover Authority to resource the Corporation. The Corporation recognises the relevant employee related expenses associated with this arrangement as follows:		
Salaries including recreation leave	3,745	3,524
Long service leave	63	337
Superannuation – defined benefit plans	(2,111)	838
Superannuation – defined contribution plans	189	167
Payroll tax and fringe benefits tax	244	217
Other expenses	15	16
	2,145	5,099
Superannuation – defined benefit plans		
Defined benefit plans – contributions	370	340
Defined benefit plans – liability adjustments	(2,481)	498
Total Superannuation – defined benefit plans	(2,111)	838
16 OTHER OPERATING EXPENSES		
Computing	726	838
Marketing	77	86
Travel	65	69
Occupancy	627	584
Long service levy commissions	763	794
Contractors	459	1,066
Consultancy	64	47
Audit remuneration - audit of financial report	58	58
Services agreement	172	185
Other administrative expenses	748	895
	3,759	4,622
17 FINANCE COSTS		
Unused amounts reversed	0	0
Unwinding of discount rate	24,421	23,532
	24,421	23,532

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

	2006	2005
	\$'000	\$'000
18 NET CASH FLOWS FROM OPERATING ACTIVITIES		
Reconciliation of net cash used in operating activities to operating result:		
Operating result	28,704	(48,391)
Plus/(minus) non-cash items:		
Depreciation	345	302
Investment income	(70,484)	(47,202)
Long service payments liability expense	10,025	54,432
Finance costs	24,421	23,532
Net (profit) on disposal of plant and equipment	(14)	(7)
Change in asset and liabilities:		
(Increase)/decrease in receivables	(1,431)	972
Increase/(decrease) in payables	(337)	(46)
Increase/(decrease) in provisions	(2,433)	837
Net cash used in operating activities	(11,204)	(15,571)

19 COMMITMENTS FOR EXPENDITURE

(a) Operating Lease Commitments

Future non-cancellable operating lease rentals not provided for and payable:

Not later than one year	546	499
Later than one year and not later than 5 years	2,147	2,082
Later than 5 years	578	1,109
Total (including GST)	3,271	3,690

The total operating lease commitments above include input tax credits of \$297,374 that are expected to be recoverable from the ATO.

(b) Other Expenditure Commitments

Not later than one year	71	294
Total (including GST)	71	294

The total operating expenditure commitments above include input tax credits of \$6,500 that are expected to be recoverable from the ATO.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

	2006	2005
	\$'000	\$'000
(c) Capital Commitments		
Not later than one year	164	743
Total (including GST)	164	743

The total capital expenditure commitments above include input tax credits of \$14,900 that are expected to be recoverable from the ATO.

20 FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The Corporation's exposure to interest rate risks and the effective interest rates on financial instruments were:

	Floating interest rate	Non interest bearing	Total carrying amount	Weighted Average Effective Interest rate
	\$'000	\$'000	\$'000	%
30 June 2006				
Financial assets				
Cash assets	6,952	-	6,952	5.19
Receivables	-	3,522	3,522	N/A
Financial assets at fair value	485,405	-	485,405	16.87
Total financial assets	492,357	3,522	495,879	
Financial liabilities				
Payables	-	274	274	N/A
Total financial liabilities	-	274	274	
30 June 2005				
Financial assets				
Cash assets	3,921	-	3,921	4.92
Receivables	-	2,145	2,145	N/A
Financial assets at fair value	430,921	-	430,921	12.06
Total financial assets	434,842	2,145	436,987	
Financial liabilities				
Payables	-	611	611	N/A
Total financial liabilities	-	611	611	

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

(b) Credit Risk

The Corporation's maximum exposure to credit risk is represented by the carrying amounts of the financial assets included in the Balance Sheet.

30 June 2006	Governments \$'000	Banks \$'000	Other \$'000	Total \$'000
Financial assets				
Cash assets	5,059	1,893	-	6,952
Receivables	-	-	3,522	3,522
Financial assets at fair value	485,405	-	-	485,405
Total financial assets	490,464	1,893	3,522	495,879
30 June 2005				
Financial assets				
Cash assets	2,028	1,893	-	3,921
Receivables	-	-	2,145	2,145
Financial assets at fair value	430,921	-	-	430,921
Total financial assets	432,949	1,893	2,145	436,987

21 CONTINGENT LIABILITIES

The Corporation was not aware of any contingent liabilities as at the end of the financial year.

22 IMPACT OF ADOPTION OF AEIFRS

The Corporation has applied the AEIFRS for the first time in the 2005/2006 financial statements. The key areas where changes in accounting policies have impacted the financial report are disclosed below. Some of these impacts arise because AEIFRS requirements are different from previous AASB requirements (AGAAP). Other impacts arise from options in AEIFRS that were not available or not applied under previous AGAAP. The Corporation has adopted the options mandated by NSW Treasury for all public sector agencies. The impacts below reflect Treasury's mandates and policy decisions.

The impacts of adopting AEIFRS on total equity and surplus/(deficit) as reported under previous AGAAP are shown below. There are no material impacts on the Corporation's cash flows.

(a) Reconciliations – 1 July 2004 and 30 June 2005

Reconciliation of equity under previous Accounting Standards (AGAAP) to equity under AEIFRS:

	Note	30 June 2005 \$'000	1 July 2004 \$'000
Total Equity under previous AGAAP		(27,205)	11,974
Defined benefit superannuation adjustment for change in discount rate	1	(2,457)	(1,253)
Scheme Liability adjustment for change in discount rate	2	(15,291)	(7,283)
Total Equity under AEIFRS		(44,953)	3,438

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

Reconciliation of deficit under previous AGAAP to deficit under AEIFRS:

Year Ended 30 June 2005	Note	\$'000
Deficit under previous AGAAP		(39,179)
Defined benefit superannuation	1	(1,204)
Long service payment liability expense	2	(8,008)
Deficit under AEIFRS		<u>(48,391)</u>

Notes to tables above

1. *AASB119 Employee Benefits* requires the defined benefit superannuation obligation to be discounted using the government bond rate as at each reporting date, rather than the long-term expected rate of return of the plan assets. This has increased the superannuation liability, increased opening accumulated losses and increased the annual superannuation expense. During 2004-05 the long term bond rate fell by nearly one per cent, resulting in a significant increase in the superannuation liability and expense.
2. *AASB137 Provisions, Contingent Liabilities and Contingent Assets* requires the Scheme's liability to be discounted at a rate that reflects current market assessment of the time value of money and the risks specific to the liability, rather than the rate of return on the Scheme assets. This increased the Scheme liability, increased opening accumulated losses and increased the annual long service payment liability expense.

(b) Financial Instruments

	Note	Accumulated Funds \$'000
Total opening 1 July 2005 AEIFRS equity		(44,953)
TCorp Hour Glass long term growth facility – change to bid price	(i)	(516)
Restated opening 1 July 2005 AEIFRS equity (after applying AASB 139)		<u>(45,469)</u>

- (i) TCorp Hour Glass long term growth facility – change to bid price. Under AASB 139, this facility is measured using the 'bid' price, rather than the 'mid-point' market price.

Designation of financial assets – TCorp Hour Glass Investment facilities

The Hour Glass Investment facilities are unit trust investment funds managed by NSW Treasury Corporation. The Corporation has been issued with a number of units in the cash facility and long term growth facility, based on the amount of the deposit and the unit value for the day.

Investments in the TCorp Hour Glass Investment facilities were designated at 'fair value through profit and loss' as at 1 July 2005, in accordance with AASB 139 and AASB 1. Under previous AGAAP they were classified as 'other financial assets', but were measured on the same basis i.e. at fair value through profit and loss. The only difference is that from 1 July 2005 the long term Hour Glass growth facility is measured using the bid price, rather than mid point market price. The opening balance of the TCorp Hour Glass Investment facilities designated at fair value through profit and loss on 1 July 2005 was \$430,404,137.00 (which was slightly lower than the closing balance at 30 June 2005 of \$430,920,588.13 under previous AGAPP (refer Table Note 22(b) above).

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

The Hour Glass Investment facilities were designated at 'fair value through profit and loss' using the second leg of the fair value option i.e. these financial assets are managed and their performance is evaluated on a fair value basis, in accordance with a documented risk management strategy, and information about those assets is provided internally on that basis to the Corporation's key management personnel.

The Corporation's risk management and investment strategies require the assessment, reporting and evaluation of investment performance for the TCorp Hour Glass Investment facilities on a total return basis.

23 AFTER BALANCE DATE EVENTS

The Corporation is not aware of any events that have occurred after balance date which are of such significance that they need to be disclosed or recognised in the financial report.

END OF AUDITED FINANCIAL STATEMENTS

THE BUILDING AND CONSTRUCTION INDUSTRY LONG SERVICE PAYMENTS COMMITTEE (INDUSTRY COMMITTEE)

The Industry Committee is constituted under the Building and Construction Industry Long Service Payments Act 1986. It is an advisory and appellate body and consists of ten part-time members appointed by the Minister and is chaired by the Chief Executive Officer. The Industry Committee is empowered under Section 9 of the Act to advise the Corporation on administration of the Act, including matters concerning publicity, the investment of funds and the rate of the long service levy.

The Industry Committee decides appeals lodged against Corporation decisions to:

- reject an application for registration in the scheme made on behalf of or by workers;
- cancel registrations of workers in the scheme;
- refuse service credits to registered workers.

The Industry Committee also decides appeals lodged by levy payers in respect of:

- an assessment made of the amount of a long service levy due in respect of the erection of a building;
- a direction given, or refusal to give such direction, in relation to interest payable on a long service levy not paid before the due date, or extension of time for payment of a long service levy.

Apart from its legislated functions the Committee also acts as 'Customer Council' in relation to customer service standards and helps to ensure that the quality and effectiveness of services meet customers' needs.

The term of the current Industry Committee is from 1 August 2005 to 31 July 2008. During 2005-06 the Industry Committee met on four occasions.

During the year the Committee reviewed proposals from the Corporation for improvements in scheme administration for consideration by the Minister and potential future legislative change and considered the actuary's recommendations for scheme funding and an increase in the long service levy rate.

Appeals

Sections 49-54 of the Act empowers the Industry Committee to determine appeals lodged by workers, employers and levy payers in respect of certain Corporation decisions. Appeals are considered and determined on the basis of documentary evidence submitted by the parties involved.

There were no appeals lodged by levy payers in the year but 4 worker appeals were considered and determined as shown in the table. The Corporation did not carry out registration cancellations for workers where there are no records of service for at least four consecutive years, consequently there were no appeals in respect of such workers.

RESULTS OF APPEALS

Appeal Against	UPHELD		DISMISSED	
	04/05	05/06	04/05	05/06
Rejected Application for registration	0	0	0	0
Refusal of Service Credits	1	1	3	3
Total	1	1	3	3

CHAIRPERSON

Mr Jon Blackwell BA, MA
Chief Executive Officer
Attended 4 out of 4 meetings

MEMBERS

MEMBERS NOMINATED BY THE UNIONS NSW

Mr Andrew Ferguson BEc, MEc, Dip Ind Law, Dip Urban Studies
NSW General Secretary, Construction Forestry Mining Energy Union
NSW Secretary, CFMEU (Construction and General Division) NSW Branch
Director, Australian Construction Industry Redundancy Trust
Director, COMET Training
Director, MEND Rehabilitation
Director, BWAC Employment
Member, WorkCover NSW, Construction Industry Reference Group
Member, Construction Industry Consultative Committee
Executive Member, Unions NSW
Member, WorkCover NSW Occupational Health & Safety Council
Attended 1 out of 4 meetings, Deputy Member Keryn McWhinney attended in place of the Member

Mr Russ Collison
State Secretary, AWU NSW
Board of First State Super Corporation
Vice President, Unions NSW
Attended 3 out of 4 meetings, Deputy Member Warren Baker attended in place of the Member

Mr Michael Doust
Organiser, Electrical Trades Union
Attended 1 out of 4 meetings

MEMBERS NOMINATED JOINTLY BY THE MASTER BUILDERS' ASSOCIATION OF NSW AND EMPLOYERS FIRST

Mr Brian Seidler B Build.
Executive Director, Master Builders' Association of NSW
MBA of NSW Representative, Building Awards Conciliation Committees
MBA of NSW Representative, Building Apprenticeship Conciliation/Training Committees
MBA of NSW Representative, Construction Industry Training Advisory Board (NSW)
Committee Member, Construction Policy Steering Committee
Committee Member, Construction Industry Consultative Committee
Director, Australian Construction Industry Redundancy Trust
Director, COMET Training
Director, MEND Rehabilitation
Committee Member, Building & Construction Industry Drug & Alcohol Foundation
Participant, Australian Traineeship System Working Party
Director, Building Workers' Assistance Centre
Attended 4 out of 4 meetings.

Mr Mervyn Warner Dip Personnel Admin (Appointment expired 31 July 2005)
Personnel and Industrial Relations Consultant
Member of MBA of NSW
Member, Industrial Relations Society of NSW
Attended 1 out of 1 meetings

Mr John Elder AM BBus, MIR (Hons)
Director, Australian Construction Industry Redundancy Trust
Independent Chairman, COMET Training
Director, MEND Rehabilitation
Director, FIRST Superannuation Pty. Ltd.
Attended 2 out of 3 meetings

Mr Peter Ryan BBus Econ (resigned 15 February 2006)
Divisional Manager - Construction and Special Projects, Employers First
Member, WorkCover NSW Construction Industry Reference Group
Member, WorkCover NSW Mining Industry Reference Group
Attended 2 out of 3 meetings

Mr Tim McDonald (Appointed from 18 April 2006)
Director Employment Relations
Employers First
Attended 1 out of 1 meetings

MEMBERS DIRECTLY APPOINTED BY THE MINISTER

Mr John Robertson GradDip Employment Relations/Industrial Law (UTS)
Secretary, Unions NSW
Director, Labor Media
Director, Labor Campaign
Director, Getonboard
Director, WorkCover NSW
Trust Member, Parramatta Stadium Trust
Board Member of:
◆ North South West Co-operative Housing Society Group Ltd
◆ Homeseekers Co-operative Housing Society
◆ City Central Co-operative Housing Society
◆ Macquarie Co-operative Housing Society
◆ NSW Co-operative Housing Society
◆ Combined Unions Co-operative Housing Society
Attended 2 out of 4 meetings.

Mr Doug Wright AM BEc, BA
Representational and Special Services, Australian Industry Group
Director, Hunter Valley Training Company Ltd
Director, WorkCover NSW
Member, NSW Vocational Education and Training Accreditation Board
Member, TAFE Commission Board
Member, Commonwealth Study Conference Executive Committee
Member, Plan-It-Youth Mentoring Program, State Reference Group
Attended 2 out of 4 meetings, Deputy member Catherine Brokenborough attended in place of member.

Ms Elizabeth Crouch BEc
Chief Executive - Industry Policy, Housing Industry Association
Member, Home Building Advisory Council
Member, Fair Trading Advisory Council
Member, Macquarie University Council
Member, Finance Committee, Macquarie University
Member, Audit and Risk Committee, Macquarie University
Member, National Association Women In Construction
Chair, NSW Police Service Reward Advisory Committee
Attended 3 out of 4 meetings.

Mr Brian Beer
State President, Australian Manufacturing Workers Union (Retired)
Member, Australian Government Central Trades Committee;
Member, Australian Government NSW Local Trades Committee;
Independent Chairperson, NSW Dept Primary Industries Estuary Prawn Trawl Management Advisory Committee;
Independent Chairperson, NSW Dept Primary Industries Marine & Estuarine Recreation Charter Management Advisory Committee
Attended 4 out of 4 meetings

DEPUTY MEMBERS

DEPUTY MEMBERS NOMINATED BY THE UNIONS NSW

Ms Keryn McWhinney Dip Ind Law
Senior Wage Claims Officer, CFMEU (Construction & General Division) NSW Branch
Representative Member, National Association Women In Construction
Member, Vocational Training Tribunal of NSW
Member, Vocational Training Appeal Panel
Attended 2 meetings in place of Member Andrew Ferguson

Mr Warren Baker
State Organiser, Australian Workers' Union
Member, Mines Safety Council
Member, Metalliferous Consultative Committee
Member, Mining Industry Training Advisory Board
Member, Rail Infrastructure Corporation Consultative Committee
Member, WorkCover Mining Industry Reference Group
Attended 1 meeting in place of Member Russ Collison

Mr Steve McCarney
State Secretary CEPU Plumbing Division NSW Branch
Was not required to attend any meetings

DEPUTY MEMBERS NOMINATED JOINTLY BY THE MASTER BUILDERS' ASSOCIATION OF NSW AND EMPLOYERS FIRST

Mr Peter Slattery Master of Business (Employment Relations)
Employee Relations Manager, NSW Building Group, Barclay Mowlem Construction Ltd.
Was not required to attend any meetings

Mr Mervyn Warner Dip Personnel Admin
Personnel and Industrial Relations Consultant
Member of MBA of NSW
Member, Safety Field Day Steering Committee
Member, Industrial Relations Society of NSW
Was not required to attend any meetings

DEPUTY MEMBERS DIRECTLY APPOINTED BY THE MINISTER

Mr Christopher Christodoulou BA Ind Rel
Deputy Assistant Secretary, Unions NSW
Member, Wollongong Sportsground Trust
Member, Correction Industry Advisory Council
Member, Sydney Olympic Park Board
Was not required to attend any meetings

Ms Catherine Brokenborough BA Dip Ed, Carpentry and Joinery
Environmental Health and Safety / Industrial Relations Co-ordinator, Bovis Lend Lease
Attended 2 meetings in place of Member Doug Wright

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Appendix 1

SERVICE STANDARDS

OUR COMMITMENT TO CUSTOMER SERVICE

The Corporation's aims are to:

- provide accurate and helpful advice on the scheme;
- pay benefits accurately and promptly;
- assist workers in maintaining accurate records of their service in the building and construction industry and in maximising their entitlements;
- provide a high level of responsiveness to customer needs that is courteous, consistent, reliable, informative, timely and objective;
- increase awareness of the scheme amongst customers and workers in the building and construction industry who may be eligible for membership in the scheme;
- fund long service payments by the collection of a levy on building work in New South Wales.

The Corporation provides a telephone 'HELPLINE' which customers may contact for information on any aspect of the scheme by phoning 13 14 41 for the cost of a local call. Normal plan rates apply for mobile phone calls.

The levels of service that customers can normally expect are shown in the following tables.

SERVICE PROVIDED	LEVEL OF SERVICE
------------------	------------------

Scheme Benefits

Benefit enquiries	Advice of calculated long service payment amount will be posted within 2 working days.
Payment of benefits	Will be processed within 10 working days.

Inquiries

Telephone or personal inquiries regarding general or specific matters	Advice will be provided immediately.
Response to written inquiries	Either a written response or acknowledgement of receipt of the inquiry will be posted within 10 working days. Where an inquiry cannot be answered within 10 working days, the inquirer will subsequently be kept advised of the progress of investigations until finalised.

Scheme Members Records

Objection to accuracy of records	Where a worker lodges an objection to the accuracy of their record, an acknowledgment will be posted within 10 working days. Objections where eligibility and performance of service are uncomplicated will be resolved within 30 days. Complicated matters will be resolved no later than the issue of the next due annual statement of recorded service.
Annual Statement of Recorded Service	All registered workers will be posted an annual statement of recorded service by 30 November each year or as required by the legislation.

SERVICE PROVIDED	LEVEL OF SERVICE
------------------	------------------

Scheme Registrations

Applications for worker registration	Decision on eligibility for membership will be posted within 10 working days of receipt of application with all required information. Where eligibility is complicated by information limitations membership will be resolved within 30 days.
Applications for employer membership.	Decision on eligibility for membership will be posted within 10 working days of receipt of application with all required information. Where eligibility is complicated by information limitations membership will be resolved within 30 days. Employers will be issued with an employer information kit within 10 working days of registration being accepted.

Other Services

Inquiries in respect of financial matters concerning payment of accounts, claims and related matters	Processed within 5 working days.
Turnaround of administrative payments on commercial terms	Processed in accordance with supplier trade terms.

Levy Collection

Response to written inquiries	Written response will be posted within 10 working days.
Partial exemptions from payment of levies eg owner builders	Applications will be processed within 3 working days.
Refunds of levies	Will be processed within 10 working days where the monies have been received by the Corporation.

The Corporation regards comments from customers as a valuable means of helping to identify additional potential services and to ensure that existing services are maintained and enhanced.

What if customers have any problems or suggestions?

Most matters can be resolved directly with the staff member providing customer services. It is suggested that this should be the first action taken. If this course of action is not successful, or not considered appropriate, customers should ask to speak with the officer's manager, or contact the Support Services Manager by:

Phone: 13 14 41
Fax: (02) 9287 5685
E-mail: info@lspc.nsw.gov.au
Post: Locked Bag 3000
Central Coast MC NSW 2252

The Customer Council (Industry Committee)

The independent Industry Committee acts as the Customer Council, monitors the current level of service performance, advises on new or modified services, recommends performance indicators of service quality and advises on client needs.

Customers wishing to make suggestions to the Industry Committee regarding services or their customer needs may contact the Committee Secretary by:

Phone: 13 14 41
Fax: (02) 9287 5685
E-mail: info@lspc.nsw.gov.au
Post: Customer Council
Locked Bag 3000
Central Coast MC NSW 2252

Appeals against decisions by the Corporation

Sections 49-54 of the Act empowers the Industry Committee to determine appeals lodged by workers, employers and levy payers in respect of certain Corporation decisions. Appeals are considered and determined on the basis of documentary evidence submitted by the parties involved.

Appendix 2

PERFORMANCE INDICATORS FOR PROVISION OF SERVICES

SERVICE	TARGET	RESULTS
Turnaround of written inquiries (excluding <i>Annual Statement of Recorded Service</i> related inquiries)	Resolved within 10 working days with progress advice until resolution if not resolved within 10 days.	Achieved.
Turnaround of <i>Annual Statement of Recorded Service</i> requests to review service allocated to a member's record and related inquiries	Acknowledgment issued within 10 working days and resolution prior to next statement issue.	Achieved.
Turnaround of employer and worker applications for registration with all required information	Within 10 working days for worker applications. Within 10 working days for employer applications.	Achieved.
Issue of <i>Annual Statement of Recorded Service</i>	All issued by 30 November.	Achieved.
Turnaround of long service payments	Within 10 working days.	Achieved
Turnaround of financial inquiries	Within 5 working days.	Achieved.
Telephone or personal inquiries on general or specific matters relating to levy matters	Where possible, advice will be provided immediately.	Achieved.
Partial exemptions from payment of the levy eg owner builders	Applications processed within 3 working days.	Achieved.
Training days per staff member	4 days.	Achieved.
Emergency computer hardware and software problems responded to within 1 hour	90%.	Achieved.
Standard computer hardware and software request responded to within 2 working days	90%.	Achieved.
Computer system availability between 8.30 am and 5.00 pm	98% in each month.	Achieved.
Computer system recovery	100% within 8 working hours.	Achieved.
Bulk documents updated to main computer systems	Within 2 working Days.	Achieved target 90% of time and 100% within 5 working days.

Appendix 3

CONSUMER RESPONSE

An important function of the independent Industry Committee is to act as Customer Council. Through the Committee the Corporation is able to provide the industry with regular updates on its achievements and consult with industry representatives on any issues that may impact on the Corporation's operations.

Marketing and Communication Activities

Marketing and promotion are an important part of the Corporation's compliance strategy. Failure to comply with obligations can be a result of misunderstanding or ignorance, rather than deliberate avoidance. As such marketing and promotional activities are focused on improving employers and workers knowledge of the scheme.

In 2005-06 advertisements were run in trade journals and metropolitan and community language newspapers to advise all industry employers of their obligations. Throughout the year staff also gave presentations to members of trade associations, including the Housing Industry Association, Master Builders Association and Civil Contractors Federation.

The Corporation recognises that effective relationships with organisations representing employers is beneficial and will assist in getting its message out into the industry. To foster and strengthen these relationships the Corporation has allocated a component of its marketing budget to sponsoring industry events. In 2005-06 a number of industry events such as the Master Plumbers Association's Clarrie Wymer Awards and the Housing Industry Association Southern NSW Housing Awards were sponsored.

To inform workers of their entitlements to long service advertisements were placed in the Construction Forestry Mining and Energy Union Journal and metropolitan and community language newspapers. Staff also provided information services at the annual Building Trades Union Group (BTUG) picnic and Inspectors conducted a number of information seminars for union organisers and delegates.

The Corporation continues to run a program of information talks to students undertaking building trades studies in the NSW TAFE system. The program not only provides important information to workers on their long service entitlements as they enter the industry but is also an effective compliance check to ensure employers are registering their employees with the Corporation.

The Corporation gives a high priority to customer service standards and a number of initiatives are in place to measure customer satisfaction. Surveys are conducted at the annual BTUG picnic to measure satisfaction with the Annual Statement, employers who have been audited by Inspectors and workers who make a claim for payment are also randomly surveyed. Results from these surveys show a high level of satisfaction with service standards.

To assist in developing benchmarks for customer service levels a market research project was conducted with the assistance of final year marketing students from the University of Technology Sydney. The project found that overall satisfaction with the Corporation's Helpline service was high and it has established a number of benchmark standards against which future service levels can be measured.

Customer Complaints

There was one formal complaint made to the Corporation. This complaint was in relation to problems in contacting the Corporation on a day when the telephone network failed for several hours. The problems experienced were explained and the complaint resolved. There were two complaints made in the previous year. Three representations were made in 2005-06 to the Minister relating to recording of service prior to the worker's registration date. The provisions of the scheme legislation and policies were explained to the complainants.

Appendix 4

LEGISLATIVE CHANGE

There were no changes to the Building and Construction Industry Long Service Payments Act 1986

Under the staged repeal provisions of Section 10(1) of the Subordinate Legislation Act 1989, the existing Building and Construction Industry Long Service Payments Regulation 2000 was automatically repealed on 1 September 2006. All required actions under the Subordinate Legislation Act were undertaken to ensure that a replacement Regulation was in place on 1 September 2006. This included preparation of a Draft Regulation Building and Construction Industry Long Service Payments Regulation 2006 and a Regulatory Impact Statement detailing the costs and benefits of the regulation. An invitation for comment on the latter two documents by the public was advertised in the Sydney Morning Herald on 29 May 2006 and the NSW Government Gazette on 26 May 2006 with a closing date of 20 June 2006, enabling 21 days to comment. Views of industry organisations were also sought by a direct mailing to organisations listed in the Regulatory Impact Statement. No adverse comments were received. Several responses were received supporting the Regulation and as well as a number of comments on aspects of the construction of the Regulation which did not bear upon the content of the draft Regulation as proposed.

Following recommendations of the actuary and subsequent consideration of the actuary's findings the Industry Committee recommended the levy rate be increased. Accordingly, the levy rate was increased to 0.35% of the value of building and construction work costing \$25,000 or more from 1 January 2006 by way of a Regulation published in the Government Gazette on 16 December 2005.

Appendix 5

FREEDOM OF INFORMATION ACT 1989

Two agencies are relevant under the Building and Construction Industry Long Service Payments Act 1986:

Building and Construction Industry Long Service Payments Corporation - Agency 968 and
Building and Construction Industry Long Service Payments Committee - Agency 1682.

The Corporation encourages clients to make direct contact with the Corporation if they wish to review their scheme records. This service is supplied free of charge and does not require an FOI application.

Updated FOI Statements of Affairs have been prepared and are available from the FOI Coordinator.

The Summary of Affairs of both Agencies are published in the Government Gazette.

All written inquiries on the above Agencies should be directed to:

The FOI Coordinator
Locked Bag 3000
Central Coast MC NSW 2252

or lodged on

Ground Floor
Corner Donnison and Baker Streets
GOSFORD NSW 2250

Freedom of Information (FOI) Requests

	Agency 968				Agency 1682			
	2005-06		2004-2005		2006-06		2004-05	
	Personal	Other	Personal	Other	Personal	Other	Personal	Other
Total FOI requests	0	0	0	0	0	0	0	0

There were no FOI requests in 2005-06 and no requests were unresolved from the previous year in relation to either agency. No Ministerial Certificates were issued by either Agency and there were no requests requiring formal consultation or personal records required amendment as a result of any FOI request.

There were no Ombudsman's Reviews or District Court Appeals in 2004-05 or 2005-06.

Appendix 6

PRIVACY AND PERSONAL INFORMATION PROTECTION ACT

In accordance with section 33 of the Privacy and Personal Information Protection Act 1998, a Privacy Management Plan has been prepared with a copy provided to the Privacy Commissioner. The Corporation has not received any applications for internal review of conduct under Part 5 of the Privacy and Personal Information Protection Act. As required a statement of data collected, data source, purposes and authority for collection of personal data was also supplied to the Privacy Commissioner. The Corporation is monitoring the Plan and conducts regular reviews.

Induction of new staff has included training on the Corporation's policies and guidelines for protecting personal information and privacy, particularly on the telephone Helpline.

The Privacy and Personal Information Protection Act does not apply in respect of information requests under a variety of State and Federal legislation. The Corporation complies with the requirements of such legislation in respect of any information provision.

The Corporation's formal complaint mechanism encompasses situations where customers have grievances in respect of requirements of the Privacy and Personal Information Protection Act. Customers in this position may lodge formal grievances by contacting the Corporation and these will be addressed in accordance with the requirements of the legislation.

Appendix 7

DISABILITY PLAN

The Corporation has sought to ensure the development of access for people with disabilities to generic services and facilities. Specific strategies have been to:

- Monitor and review access by people with disabilities to Corporation services and facilities.
- Investigate/develop options for improving employment opportunities at the Corporation for people with disabilities.
- Ensure the continued safety and the minimisation of hazards for people with disabilities.

Access

The Corporation's head office at Gosford is on the ground floor and the Lidcombe office has lift access. Offices have wheelchair access, disability toilet facilities and lift facilities that comply with requirements. Public access and all counter areas include stand-up counters to enable persons with back problems to fill in forms while standing and have seating for customers waiting.

The physical nature of the work involved in the Corporation's client industry limits opportunities for industry based programs for people with disabilities. However, the scheme allows access to accrued benefits and, in some circumstances, continuation of the recording of service credits due to disability. In 2005-06, 1,066 grants of service on medical grounds were made totalling 143,344 days valued at nearly \$400,000 at current average pay-rates and 344 long service payments totalling \$928,188 were paid to members who became totally incapacitated for work in the industry and were forced to leave the industry.

Employment

The Corporation employs 10 staff with disabilities requiring workplace adjustment. This is approximately 16% percent of total staff members. EEO strategies ensure staff are provided with appropriate equipment and access to career development and training to enhance their prospects for promotion.

Appendix 8

WOMEN'S ACTION PLAN

Scheme

The Corporation's legislation requires it to deliver a long service benefits scheme to the building industry of NSW. Scheme benefits are equally available to male and female workers in the industry, but it is recognised that the industry is heavily male dominated. The scheme legislation includes provisions to help preserve women's registrations in the scheme if they are pregnant.

Staff

The Corporation obtained services under its Service Partnership Agreement, from WorkCover NSW, in respect of women's matters. The WorkCover Spokeswomen's Program included information sessions for women employees to assist them combining work and family commitments and provides financial and career planning information. The bi-monthly meetings have been well attended. The Corporation has had a representative on the Spokeswomen Program Committee for three years.

As a result of their interest three women undertook further individual training and development via their participation in the Springboard Program. This development opportunity is part of the Spokeswomen's Strategic Plan and participation is designed to enhance individual and workplace performance. The program participants attended three one day workshops. After successfully completing the workshops they were offered and commenced external training up to Certificate IV with TAFE NSW or equivalent to assist them to broaden their career opportunities.

The Corporation has continued flexible working arrangements that offer a wide bandwidth, no core time and provides for up to three flex-days in a six-week period, which assist staff to meet work as well as family commitments. New staff are advised of these provisions during their induction and the flexible working agreement is on the Corporation's intranet for all staff to access. Three women, to assist with childcare commitments, worked part-time during the year.

Appendix 9

ETHNIC AFFAIRS PRIORITY STATEMENT

COMMUNITY RELATIONS

The Corporation is committed to the principles of multiculturalism. Progress against Key Result Areas is shown below:

Key Result Area	Achievements
<p>Social Justice</p> <p>Providing an efficient and equitable scheme of portable long service benefits for the construction industry</p>	<ul style="list-style-type: none"> • A telephone translation service and staff speaking some community languages are available. The service is promoted to the industry and workers through various information materials and to callers on the Helpline when difficulties are obvious. • Comprehensive information about the scheme has been translated into fourteen community languages and has been made available on the Corporation's Website. Nearly 1,800 people downloaded this information during the year. The most popular language downloads were Vietnamese, Spanish, Italian and French. • An information sheet, in fourteen community languages, on the availability of the translation service and how to respond to the <i>Annual Statement of Recorded Service</i> was forwarded to 279,780 workers together with their annual statements in October/November 2005. • Basic scheme information, in fourteen community languages, is provided on request to assist workers. • The Corporation's legislation includes requirements for employers to register their workers thus ensuring workers with low English proficiency have access to the scheme. • Information in fourteen community languages is included on the reverse of all letterhead. • A community languages advertising strategy has been in place for several years with advertisements promoting key employer obligations and worker information appearing in fourteen community language newspapers.
<p>Corporation staff</p> <p>Awareness of and adherence to the principles of multiculturalism</p>	<ul style="list-style-type: none"> • Merit based recruitment practices are used for the recruitment of staff that includes the use of the Public Sector Common Selection Criteria requiring an applicant to show a knowledge and understanding of Ethnic Affairs Priority Statements. • A Community Language Allowance Scheme is in place and staff encouraged to obtain accreditation for community languages most used in the building industry. The Corporation also has access to WorkCover CLAS qualified officers. This scheme was reviewed in 2006. • Training and access to career development opportunities were available to all staff. Target groups participated in training and career development opportunities. • The Corporation's two offices have designated quiet areas that can be used for religious practices. • The PSA and the Corporation signed a Dignity and Respect in the Workplace Charter during 2005-06.

The Corporation's future EAPS strategic directions are to monitor, review and improve the effectiveness of the advice and services to workers from all community groups. This is assisted by mainstreaming community relations awareness to all Corporation staff and

including review and consideration of existing strategies in the business planning of all operational units and by inclusion of relevant material where possible in surveys conducted by the Corporation.

Appendix 10

PROGRAM EVALUATION

The Corporation uses the NSW Internal Audit Bureau for the provision of internal audit services and maintains a three-year audit plan, which is reviewed annually. The audit approach has a strategic and risk focus, and provides a continuous audit presence in core business areas.

The three core areas subject to audit comprise core business areas of worker registry and worker service database, levy revenue collection and long service payments to registered workers. Effective management controls were found to be in place in all areas. A number of recommendations for improvements were noted and accepted. There have been no adverse findings from the audit program.

Appendix 11

INSURANCES AND RISK MANAGEMENT

a) Insurances

In 2005-06 the Corporation was insured through the NSW Treasury Managed Fund (TMF). The TMF coverage for the Corporation is as follows:

- Workers Compensation – As per the NSW Act.
- Property – “New for old” full replacement and includes consequential increased costs of operation as a direct result of the physical loss or damage sustained to protected properties.
- Public Liability – All legal liabilities (for which the Corporation can be sued).
- Motor Vehicle – Full comprehensive.
- Miscellaneous Risk – Personal accidents (non-Workers compensation); overseas travel; fidelity; etc

b) Workers Compensation

There were three new workers compensation claims lodged by Corporation staff in 2005-06. Of these claims, one related to a motor vehicle accident on the way home from work, and another related to a fall away from work during a lunch break, and the final relates to a staff member with RSI type injuries incurred during training.

The total cost of claims for 2005-06 was \$25,903.

b) Risk Management

The Corporation faces risks in respect of possible fraud and loss of business premises. The Corporation has put in place procedures to minimise the impact of such risk. These risks relate to internal and external fraud and the possible impact of fire or other related interruption or failure of computer equipment. Systems are regularly reviewed through a cycle of risk focussed internal audits. The Corporation also regularly reviews its internal control and check systems and delegations to ensure they continue to be aligned with business objectives and risk management strategies.

In 2004 the Internal Audit Bureau Assurance and Advisory Services conducted an analysis of the Corporation's business risk and provided estimates of residual inherent risk. This analysis has been used to ensure that the Internal Audit Plan was appropriate and focused on areas of major risk. A secondary objective was to increase awareness of risk management principles and practices. The overall assessment of the residual risk profile was medium. This rating requires that responsibilities for managing the risk need to be specified. Management controls were subsequently reviewed further by internal audit and found to be adequate. Management and staff were found to possess a reasonable awareness of risk management concepts and principles.

d) Business Continuity Plan

A contingency and disaster recovery plan is in place. Recovery of the Corporation's key business systems onto alternate contingency computer servers from backup tapes has been successfully performed. Business recovery aspects relating to computer networks and telephone services, which are provided by WorkCover NSW under a shared partnership arrangement, continue to be refined.

The Corporation maintains duplicate stores of its brochures, worker and employer related stationery. Supplies of significant employer and worker forms are also retained at third party sites. This will assist in business resumption in the event of any major disruption. A review of this plan is scheduled for 2006-07. The Corporation's intranet is growing as a source of corporate knowledge which will assist in any business resumption. It contains procedures and policies for all business processes, images of a variety of worker documents, for example worker annual statements, industry committee worker appeal considerations and legal advisings on scheme issues and administration.

The Corporation commenced a major redevelopment of its computerised worker registry system. This redevelopment will replace a 20-year-old system and allow more options to recover from any disruption. Implementation is scheduled to commence early 2007.

In accordance with Premier's Circular 2004-06 a contractor was engaged to develop an Information Security Management System that complies with AS/NZS 7799:2.2003.

Appendix 12

WASTE REDUCTION AND PURCHASING PLAN

The Corporation uses paper-based material including mail-outs to provide information and to communicate with workers and employers. It has actively supported recycling for many years and, for stationery and copy paper requirements, uses Australian-made recycled paper wherever possible. All envelopes used are a minimum of 60 percent recycled paper. In addition, all waste paper products are disposed of either in the secure or general collection bins provided for regular collection and recycling. The Corporation recycles all printer toner cartridges.

In accordance with its waste reduction plan, the Corporation operates three multifunctional copier/facsimile/printers with the capacity to print on both sides and has trained staff to use this function.

The Corporation's achievements in waste reduction were included as a case study in the NSW Government's Waste Reduction and Purchasing Policy (WRAPP) Progress Report, for 2006.

Electronic Service Delivery

The Corporation continued to promote electronic services achieving electronic lodgement for 45,962 workers or approximately 37 percent of all worker service advices from employers in 2005-2006. This represented considerable printing, data entry and handling savings for the

Corporation. It also meant a substantial reduction in the number of snapset chemical carbon impregnated triplicate forms used during the year. The Corporation is in the process of redesigning its main database and has re-evaluated the methods of collecting data. In 2006-07 it is anticipated that most of the service for workers employed in the building and construction industry will be collected on schedules supplied by the Corporation (containing information on up to seven workers) or via the internet. The result will be a significant reduction in paper usage to record service.

The usage of the Corporation's internet site increased by 70 percent from the previous year with almost 44,000 unique visits recorded. Electronic funds transfer is the preferred method of payment with 95 percent of payments to workers now occurring by this method. Internet and emails have also moderated the use of paper-based products. Faxed material can now be received and stored electronically and despatched faxes can be sent directly from computer workstations without the use of paper. The Corporation also has an electronic records keeping system for all administrative files.

Appendix 13

GOVERNMENT ENERGY MANAGEMENT POLICY

During 2005-06, the Corporation continued to conserve energy.

In accordance with the NSW Government Energy Management Plan, and through the Corporation's head office leasing arrangements with WorkCover NSW, the Corporation continued to obtain competitive rates for its accommodation energy requirements and took full advantage of green power and renewable energy sources.

Additional energy reduction strategies that are in place include:

- computer and photocopying equipment with sleep modes, if not in use;
- timers installed on meeting and mail room and after work hours air-conditioning to reduce unnecessary usage of power;
- staff procedures to turn off electrical equipment at night or when not in use.

The introduction of a Fleet Environmental Improvement Plan in accordance Premier's Memorandum No 2005-03 has led to a reduction in petrol usage of approximately 20%. During the year the Corporation reduced its fleet size from eight (6 X 6 cylinder & 2 X 4 cylinder) vehicles to seven (2 X 6 cylinder & 5 X 4 cylinder) vehicles. In 2006-07 the Corporation's fleet requirements will be assessed, with potential to further reduce the number of vehicles in its fleet.

Appendix 14

INFORMATION TECHNOLOGY

The Corporation continues to engage the services of WorkCover NSW to provide the information technology and telecommunication infrastructure, under the NSW Government Shared Corporate Services Program. The Service Partnership Agreement with WorkCover NSW is reviewed annually and changed upon mutual consent from both parties.

The Corporation is using advanced information technology to capture data and manage scheme records, including:

- Optical character recognition to capture information from the scanned documents, which is directly converted and recorded in the electronic documents and records management system, in compliance with the State Records Management Act.
- Data captured from scheme forms is digitised and recorded in the worker registry system in respect of particular worker records.

A new worker registry system is in development and is scheduled to be implemented in January 2007.

The new worker registry system will create further opportunities for electronic transactions over the internet, both in receiving and providing data in respect of all the Corporation's stakeholders.

Appendix 15

OCCUPATIONAL HEALTH AND SAFETY

The Corporation has a Service Partnership Agreement for Human Resources with WorkCover NSW. Occupational Health and Safety is part of this agreement. WorkCover NSW is managing and reporting on the Corporation's behalf in accordance with the Premier's Memorandum M2005-14 Working Together: Public Sector OHS and Injury Management Strategy 2005-2008.

There were three new workers compensation claims lodged by staff in 2005-06. As at 30 June 2006, two of these claims remained open and one had been finalised (another has since been finalised). Of these claims, one related to a motor vehicle accident on the way home from work, one was the result of a fall away from the workplace during a lunch break and the final claim relates to a staff member with RSI type injuries incurred during training. The total costs incurred for workers compensation claims for 2005-06 was \$25,903.

The Occupational Health and Safety Committee consists of two management members and four staff representatives. The Committee met on 3 occasions during 2005-06. Regular workplace inspections have been conducted and no major safety issues were identified. During this year the Committee endorsed the Dignity and Respect in the Workplace Charter.

Emergency evacuation procedures are in place and are current. Fire evacuation drills were conducted, which included special procedures for staff with disabilities. All staff are instructed in emergency procedures and the locations of the emergency exits on commencing duty. Five fire wardens are appointed at our Gosford head office and attended training programs organised by the building management. Besides evacuation procedures for fire, training has included managing potential hazards such as biohazards, bomb threats and earthquakes.

The Corporation has a contract with Davidson Trahaire Corpsych, which provides professional Employee Assistance Programs, to supply confidential counselling and assistance to employees and their families when required. This service has been widely promoted within the Corporation.

Appendix 16

EQUAL EMPLOYMENT OPPORTUNITY

WorkCover NSW, under a Service Partnership Agreement with the Corporation, collects EEO data regularly for the Premier's Department Workforce Profile. This assists the Corporation in monitoring its EEO performance against NSW Government employment benchmarks for staff from EEO minority groups. The Corporation achieved the established targets for the trends in representation of EEO groups with the exception of people from culturally and linguistically diverse backgrounds which was 7% under the benchmark.

The Corporation's two offices are designed to ensure easy access is provided for people with disabilities. Our offices also have designated quiet areas which can be used for meditation or religious practices.

The Public Service Association of NSW and the Corporation signed a Dignity and Respect in the Workplace Charter to reinforce its commitment to a workplace that is free from harassment and bullying.

TRENDS IN THE REPRESENTATION OF EEO GROUPS

EEO Group	Benchmark or Target	% of Total Staff			
		2003	2004	2005	2006
Women	50%	53%	52%	55%	60%
Aboriginal & Torres Strait Islander Employees	2%	0%	2%	2%	2%
People from culturally & linguistically diverse backgrounds	20%	12%	15%	16%	13%
People with Disabilities	12%	11%	12%	12%	22%
People with Disabilities requiring work-related adjustment	7%	n/a	3%	10%	16%

TRENDS IN THE DISTRIBUTION OF EEO GROUPS

EEO Group	Benchmark or Target	Distribution Index			
		2003	2004	2005	2006
Women	100	n/a	85	86	85
Aboriginal & Torres Strait Islander Employees	100	n/a	n/a	n/a	n/a
People from culturally & linguistically diverse backgrounds	100	n/a	n/a	n/a	n/a
People with Disabilities	100	n/a	n/a	n/a	n/a
People with Disabilities requiring work-related adjustment	100	n/a	n/a	n/a	n/a

Notes:

The women distribution index figures are not available for 2002 and 2003.

Staff numbers are as at 30 June and exclude agency staff.

A distribution index of 100 indicates that the centre of the distribution of EEO group salary levels is equivalent to that of other staff. Values less than 100 mean that the EEO group tends to be more concentrated at lower salary levels than other staff. An index of more than 100 shows that the EEO group is less concentrated at lower levels.

The distribution index is not calculated where the EEO group is less than 20.

Appendix 17

HUMAN RESOURCES INFORMATION

WorkCover NSW has continued to provide human resource services through a shared partnership arrangement implemented in response to Government policy initiatives. As a result of this change, the Corporation adopted WorkCover's Human Resources Policies that were mutually compatible.

Work practices/industrial relations

There were no major industrial relations issues during the financial year. A Joint Consultative Committee meets regularly to address industrial issues. The Committee consists of representatives from the Public Service Association of NSW and the Corporation, with WorkCover NSW providing advice on human resource issues.

Training and development

Emphasis this year was on training staff for the redeveloped worker registry system. To facilitate this training a number of key employees undertook formal Train the Trainer Certificate IV courses. Other administration, computing and on-the-job training continued as usual.

Staffing Statistics**APPOINTMENTS**

	2002-03	2003-04	2004-05	2005-06
Non Promotional Permanent (Base Grade)	-	-	-	-
Temporary	-	-	-	-
Promotional Permanent Positions	16	5	6	9
Temporary	-	-	1	5
Total	16	5	7	14

BREAKDOWN OF PROMOTIONAL RECRUITMENT

	2002-03	2003-04	2004-05	2005-06
Applicants outside the Public Sector	6	2	-	8
Applicants within the Corporation	2	1	4	3
Applicants from other Public Sector Organisations	8	2	3	3
Total	16	5	7	14

SEPARATIONS

	2002-03	2003-04	2004-05	2005-06
Resignations Permanent Officers	-	1	1	-
Separations Temporary Officers	-	-	-	1
Transfers within Public Sector	-	-	-	-
	10*	4	-	1*
Promotions to other Public Sector Organisations	-	-	-	-
	1	-	3	2
Voluntary Redundancy	4	-	-	-
Retirement	-	-	-	1
Total	15	5	4	5

* Includes officers on promotional secondments and officers on secondment pending redeployment

CHIEF AND SENIOR EXECUTIVE OFFICERS

	2002-03	2003-04	2004-05	2005-06
SES Officers	1	1	1	1
Number of Female SES officers	-	-	-	-
Number of SES officers at Level 5 and above	-	-	-	-

COMPARISON OF STAFF LEVELS

	FTE* 2002-03	FTE* 2003-04	FTE* 2004-05	FTE* 2005-06
Senior Executive Service	1	1	1	1
Clerk Grade 9-12	6	7	7	7
Clerk Grade 5-8	20	16.3	21.1	23.7
Clerk Grade 1-4	29	33	27.7	30.9
Clerical Officer Grade 1-2	-	-	-	-
Temporary contracting staff	3.4	5.1	9.6	7
Total	59.4	62.4	66.4	69.6

*FTE equals full time equivalent permanent/temporary officers employed and agency staff but excludes officers on leave without pay or secondment to other departments or agencies.

Appendix 18

CONSULTANTS

The Corporation engaged two consultants during 2005-06 at a total cost of \$64,430. The only consultant engaged costing more than \$30,000 was Professional Financial Solutions who undertook actuarial work on the sufficiency of the fund and valuation of scheme liabilities at 30 June 2005, at a total cost of \$44,430.

Appendix 19

CODE OF CONDUCT

The Corporation's Code of Conduct is available on our Internet Site at <http://www.lspc.nsw.gov.au>.

Appendix 20

ANNUAL REPORT COSTS

One hundred copies of the Annual Report were printed at a total cost of \$1287 including artwork and printing.

Appendix 21

ANNUAL REPORT AVAILABILITY

Copies of annual reports are available on the Corporation's website <http://www.lspc.nsw.gov.au>

Appendix 22

OTHER DISCLOSURES

- The Corporation has no subsidiaries and has not entered into joint ventures or partnership with other organisations.
- The Corporation does not own any real estate property nor was any real estate property disposed of during the year.
- No overseas visits were made by officers during the year.
- No research or development programs were undertaken.
- There were no grants made to non-government community organisations.
- The Corporation does not use or hold credit cards.

Appendix 23

PUBLICATIONS

Publications available from the Corporation include:

- Annual Report 2005-2006.
- Employer information brochure including registration form.
- Worker information brochure including registration form.
- Information for workers (including self employed) in Arabic, Chinese, Croatian, French, Greek, Indonesian, Italian, Khmer, Korean, Macedonian, Persian, Serbian, Spanish and Vietnamese.
- Building and construction industry rostered day off calendar 2006.
- Building and construction industry wall planner calendar 2006.
- Employer newsletter 2006.
- Important Information on your Annual Statement 2006.
- Information Sheet W001 - 'When You Can Apply for a Long Service Payment'
- Information Sheet W002 - 'National Agreement on Long Service'
- Information Sheet W003 - 'Application for an Earlier Registration Date'
- Information Sheet W004 - 'Long Service Leave v Long Service Payment'
- Information Sheet W005 - 'How Your Service is Recorded'
- Information Sheet W006 - 'Tax Payable on Long Service Payments'
- Information Sheet W007 - 'If Your Employer Stops Trading'
- Information Sheet W008 - 'Unable to Work Due to Illness or Injury'
- Information Sheet W009 - 'Appeals to the Industry Committee'
- Information Sheet W010 - 'Special Service Credits'
- Information Sheet W011 - 'Service Preservation Days'
- Information Sheet W012 - 'Things You Need to Know Before Making a Claim'
- Information Sheet W013 - 'Worker Information Sheet'
- Information Sheet E901 - 'What an Employer Must Do'
- Information Sheet E902 - 'Employer or Worker Member?'
- Information Sheet E903 - 'Employer - What to do If...'
- Information Sheet E904 - 'Do You Employ Workers who Work in More than One State?'
- Information Sheet E905 - 'Information to Assist in Completing your Employer Application for Payment'
- Information Sheet E906 - 'Electronic Lodgement of *Employee Certificates of Service*'
- Levy collection agent manual (for councils only).
- Counter Stand – partial exemption information (for councils only).
- Levy poster (for councils only).
- Information for levy payers brochure.

Forms available from the Corporation

- Levy Payment form.
- Application for partial levy exemption by non-profit, voluntary, sporting or church organisations form.
- Application for partial exemption of levy by owner builder form.
- Application to pay levy by instalments form.
- Application for levy refund - where work is not to proceed.
- Application for levy refund – except where work is not to proceed.
- Employee Certificate of Service form.
- Self-Employed Certificate of Service form.
- Application for an Employer to Register a Worker Registration Form.
- Record Update 2006.
- Request for voluntary cancellation.
- Appeal form.

All Publications are reviewed to ensure currency and accordance with legislation and policies.

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