

TO QUALIFY FOR SERVICE CREDITS

You must have temporarily stopped being employed as a cleaner in the NSW contract cleaning industry.

NOTE: Additional days can be credited on a workers record for undertaking training in cleaning in NSW, up to a maximum period of 3 months.

PART 1 - PERSONAL DETAILS

Worker Registration Number

W

Date of Birth

D **M** **Y**

Given Name/s

Family Name/s

Number and Street or PO Box

Suburb/Town

State

Postcode

Phone

Mobile

Email

PART 2 - TRAINING COURSE DETAILS

Training Course Name

Name of Training Institution

Period of training from **D** **M** **Y** to **D** **M** **Y**

Total number of hours of training undertaken over the above period **H**

PART 3 - BEFORE THE TRAINING COURSE I WAS:

Working as an employee

Company / Business Name

Contact Person

Position of Contact Person

Phone

Mobile

Number and Street or PO Box

Suburb/Town

State

Postcode

Type of work performed

Date of termination with this employer

D **M** **Y**

**CONTRACT CLEANING INDUSTRY
APPLICATION FOR DAYS SERVICE -
WHILE UNDERTAKING TRAINING IN CLEANING**

PART 3 - BEFORE THE TRAINING COURSE I WAS: (continued)

Working as a contractor

My last date of work before undertaking training was

D		
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M		
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Y				
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Type of work performed

PART 4 - SUPPORTING DOCUMENTATION

I have attached a copy of my Certificate of Attainment or Academic Record.
Important: Without supporting documentation your application may be dismissed.

OR

My training institution has completed the declaration below.

DECLARATION - FOR TRAINING INSTITUTION USE ONLY

NOTE: All information in this section **MUST ONLY** be completed by an authorised person of the training institution or the application will not be accepted by the Corporation. Any alterations made to the information in this section must be signed by the authorised person of the training institution.

Name of Provider or Institution Phone

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Number and Street or PO Box

Suburb/Town State

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 Postcode

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I certify that

Name of Worker																			
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 undertook training in cleaning at this institution
from

D		
---	--	--

M		
---	--	--

Y				
---	--	--	--	--

 to

D		
---	--	--

M		
---	--	--

Y				
---	--	--	--	--

 for

H			
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 hours per day

Name of Training Course

Name of Authorised Person



Signature of Authorised Person Position

Date

D		
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M		
---	--	--

Y				
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	<p>TRANSLATING AND INTERPRETING SERVICE</p> <p>INTERPRETER SERVICES</p> <p>If you need an interpreter, call TIS National on 13 14 50 and ask them to call Long Service Corporation on 13 14 41 or for more information visit: www.tisnational.gov.au</p>		
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CONTRACT CLEANING INDUSTRY
**APPLICATION FOR DAYS SERVICE -
 WHILE UNDERTAKING TRAINING IN CLEANING**

PART 5 - YOUR DECLARATION

I declare that the information I have given in this declaration is true and correct. By completing this form I am declaring that I performed voluntary cleaning work in the event of a Declared Emergency in NSW. I make this declaration with the knowledge that a false or misleading statement may result in penalty of up to \$5,500 under the provisions of Section 101(a) of the *Contract Cleaning Industry (Portable Long Service Leave Scheme) Act 2010*:

Name	Signature	Date							
<input type="text"/>	<input type="text"/>	D	<input type="text"/>	M	<input type="text"/>	Y	<input type="text"/>	<input type="text"/>	<input type="text"/>

RETURN

Please complete and return to:

 **Scan and email** to info@longservice.nsw.gov.au **or**  **Post** to Locked Bag 3000, Central Coast MC, NSW 2252

FAQ'S

SERVICE CREDITS

Additional days can be credited on a workers record for undertaking training in cleaning in NSW, up to a maximum period of 3 months.

WHAT HAPPENS AFTER THE CORPORATION RECEIVES YOUR APPLICATION?

When your application and all the supporting documents are received, your application will be considered and you will be advised of the outcome. If your application is approved, you will also be advised of the number of days added to your record.