

The Corporation is required to cancel a worker’s registration at the request of the worker. You may want to cancel your registration if you are no longer working in the building and construction industry and have not recorded enough service to claim a benefit, or you have reached retirement age (55 years) and claimed all your benefits.

This means that the Corporation would no longer send Annual Statements or information material to you.

To request cancellation of your registration please complete and return this form. Before completing the form make sure you have checked your eligibility to claim any service you have on your record.

To find out more contact the **Helpline** on **13 14 41**.

PART 1 - PERSONAL DETAILS

Worker Registration Number

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Date of Birth

D			M			Y					
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First Name/s

Family Name/s

PART 2 - POSTAL ADDRESS

Number and Street or PO Box - the address you would like mail to go to

Suburb

State

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Postcode

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Phone

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Mobile

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Email

PART 3 - I REQUEST CANCELLATION AND UNDERSTAND WHAT IT MEANS

I request that my registration as a worker to be cancelled and understand that my name will be removed from the register of workers and I will cease to be a registered worker. I understand that I will not receive further correspondence from the Corporation, nor will I be entitled to apply for or be paid any long service payment in respect of any day’s service not claimed at the time of cancellation.

Name

Signature

Date

D			M			Y					
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RETURN

Complete and return to:

 **Scan and email** to info@longservice.nsw.gov.au **or**  **Post** to Locked Bag 3000, Central Coast MC, NSW 2252