

HOW TO READ GUIDE

BUILDING AND CONSTRUCTION INDUSTRY

ANNUAL STATEMENT 2016 - 2017

PLEASE NOTE - THIS IS A SAMPLE ONLY

BUILDING AND CONSTRUCTION INDUSTRY
SELF EMPLOYED WORKER
ANNUAL STATEMENT 2016 - 2017



SAMPLE
00 SAMPLE STREET
SAMPLE NSW 0000

A Registration No. W1234567
B Date Generated 28 September 2017

C Unclaimed Service at 30 June 2017
2 Yrs 110 Days

Total recorded service at 30 June 2016	1 Yrs 110 Days	D
Adjustments for previous years -		E
Employer	Period	
SAMPLE PTY LTD	01/07/1996 TO 30/06/1997 (Late)	I
SAMPLE PTY LTD	11/05/2011 TO 30/06/2011	
Adjusted recorded service at 30 June 2016	12 Yrs 110 Days	F
Service for 2016-2017		G
Employer	Period	
SAMPLE PTY LTD	01/07/2016 TO 10/11/2016	
SAMPLE PTY LTD	01/07/2016 TO 30/06/2016	
Days credited for 2016-2017	1 Yrs 0 Days	H
Total recorded service at 30 June 2017	2 Yrs 110 Days	I
Claimed service at 30 June 2017	2 Yrs 0 Days	J
Unclaimed service at 30 June 2017	2 Yrs 110 Days	K

IMPORTANT Please read the information on the back of this statement before calling the Helpline. We issue over 300,000 Annual Statements from September through to November, therefore some delays may be expected during this period.

Helpline 13 14 41 | www.longservice.nsw.gov.au | info@longservice.nsw.gov.au | Locked Bag 3000, Central Coast MC NSW 2252 | ABN 93 646 090 808

- A** This is your worker registration number. You should quote this number when dealing with the Corporation.
- B** This is the date we took the information on your statement from our system.
- C** This is how much service you had recorded on 30 June 2017.
- D** This is how much service you had recorded on 30 June 2016.
- E** Service listed in 'Adjustments' is where changes have been made to your service record prior to 1 July 2017. If no changes were made, there will be nothing listed here.
- F** This is how much service you had recorded on 30 June 2016 after any change were made. If no changes were made there will be nothing listed here.
- G** This is a listing of all the work you have done between 1 July 2016 and 30 June 2017. If you have not worked in the industry, worked interstate or no service has been recorded for you, there will be nothing listed here.
- H** This is a total of the number of days you have recorded between 1 July 2016 and 30 June 2017. If you have not worked in the industry, or have failed to record your service, this total will be 0 days.
- I** This is a total of the number of days you have recorded since registering with the scheme.
- J** This is a total of the number of days you have claimed since registering with the scheme. If you have never been paid a claim this total will be 0 days.
- K** This is how much unclaimed service you had recorded on 30 June 2017.
- I** When your statement says late next to a period of service, this LATE means that your Self Employed Worker Certificate of Service was received more than two financial years from the year the work was performed.

i You are required to submit your certificates within 2 financial years of the work being performed. Special reasons must be given for this service to be added to your record. These reasons must adequately explain why you don't submit your certificates earlier.